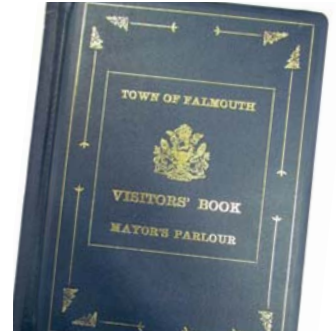
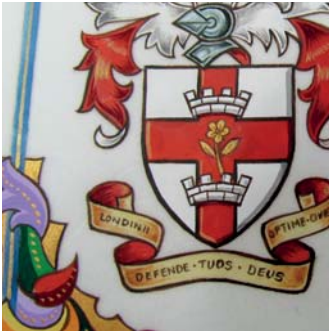


SHAW'S
PART OF THE ERS GROUP

SINCE 1750

WORKING WITH YOU TO CREATE BEAUTIFUL BESPOKE CIVIC AND CEREMONIAL ITEMS.



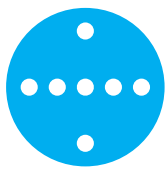
All civic ceremonial items are manufactured in the UK by British artists, silversmiths and enamellers

Shaway House • 21 Bourne Park • Bourne Road • Crayford • Kent • DA1 4BZ

T: 01322 621100

sales@shaws.co.uk

 Follow us on Twitter @shaws1750



SHAW'S CIVIC CEREMONIAL OFFERING.



SCROLLS & PRESENTATION ITEMS

- Hand illuminated freedom scrolls
- Computer generated freedom scrolls from templates
- Bespoke computer generated scrolls and certificates
- Caskets for presentation of the scroll
- Leather backing and framing for presentation of the scroll



CIVIC & CORPORATE INSIGNIA

- Chains of office
- Past Mayor(ess) / Past Consort badges | Honorary Aldermen badges
- Maces
- Medallions
- Repairs and restorations



BESPOKE BOOK DESIGN & MANUFACTURE SERVICE

Books we have produced include: Birth Registers | Citizenship Registers | Rolls of Honorary Freemen | Mayor's Appeal Fund Registers | Parlour Books | Books of Remembrance | Visitors Books | Ecclesiastical Registers | Traditional Registers of Donations | Registers of Share Transfers | Registers of Cremations | Books of Remembrance | Condolence Books



BOOKS FOR CIVIC PURPOSES

- Stocked multi-purpose record books, ideal for use as Visitors Books in mayoral parlours, Rolls of Honour, Books of Condolence or Registers of Charitable Donations
- Stocked books for civic purposes e.g. Seal Register, Attendance Register, Register of Citizenship Ceremonies, etc.



HERALDIC SHIELDS & PRESENTATION PLAQUES

- Single or double shields
- Available in a choice of sizes
- Medieval or continental shape
- Choice of wood mount colour (light, medium or dark hardwood)
- Manufactured to order



GAVELS & BLOCKS

- For practical use of persons presiding at meetings
- For ceremonial use as gift to existing or retiring president or chairperson
- Available from stock in three woods: oak, maple and walnut
- Supplied in a presentation bag or upgrade presentation options available
- Can be customised on wood itself or on inscription plates



CORPORATE PRESSES & SEALS

Create a worthy impression of your authority, company or personal seal on your documentation:

Traditional Brass Wax Seal | Notary Press | Embassy Press | Regal Press | Diplomat Press | Long Reach Desk Press | Consular Press | Hand Plier Press | Self-Adhesive Seal Wafers and Sealing Wax | Repairs and replacement dies

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RECENT CLIENTS.

BOODLES
1798



THE GUILD OF FREEMEN OF THE CITY OF LONDON



WHAT OUR CLIENTS SAY.

“The craftsmanship and customer service from Shaw’s has been excellent.”

Pendle Borough Council

“I believe we have an excellent relationship. Nothing is too much trouble and the staff at Shaw’s are always professional and polite.

The goods that we have received are first class and are of excellent quality and value for money.”

Wirral Metropolitan Borough Council

“Gavel and block – good quality product with good engraving. Very satisfied.

Customer service – excellent, quick and efficient.

Relationship – warm and friendly. Would definitely use Shaw’s again and recommend to others.”

Rushmoor Borough Council

“Having organised and managed the civic side of over 50 freedom ceremonies during my time at the Lord Mayor’s Office, Liverpool I have always found the staff at Shaw’s to be particularly helpful when ordering our illuminated scrolls. Each scroll is unique in its design and I am impressed with the attention to detail of the staff and the artists. Shaw’s offer excellent customer service and the quality of their scrolls is very impressive.

The illuminated vellum scrolls are a lasting symbol of the highest honour the city can bestow.”

Liverpool City Council

“As your records will show we have been dealing with Shaw’s since time immemorial!

I have been ordering with yourselves since 1979, and can honestly say I have always had excellent service, and the plaques have always been well received from the many who have received them.”

Flint Town Council

“Thank you again for supplying such a magnificent piece of history for the people of the Forest of Dean.”

Forest of Dean District Council

RECENT NOTABLE SCROLL RECIPIENTS.

1 CLOSE SUPPORT BATTALION ROYAL
ELECTRICAL & MECHANICAL ENGINEERS.

ALDER HEY.

BOBBY MOORE.

CARL FROCH.

CHRIS HUGHTON.

IAN MCMILLAN.

JESSICA ENNIS.

JOANN FLETCHER.

JOE CLARKE.

LIVERPOOL CITIZENS ADVICE BUREAU.

MARK NOBLE.

MAX WHITLOCK.

NICOLA WHITE.

RICKY TOMLINSON.

SIR GEORGE HURST.

STUART BINGHAM.

TAWAKEL KARMAN.

THE CUNARD LINE.

THE RIFLES REGIMENT.

THE ROYAL ANGLIAN REGIMENT.

THE WAR WIDOWS ASSOCIATION OF
GREAT BRITAIN.

TIM PEAKE.

Military Unit.

Children's Hospital.

Footballer.

Boxer.

Footballer.

Poet.

Olympian.

Egyptologist.

Olympian.

Organisation.

Footballer.

Olympian.

Olympian.

Actor.

Footballer.

Snooker Player.

Human Rights Activist.

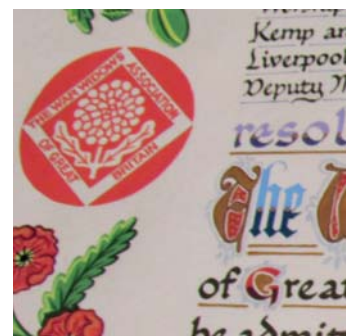
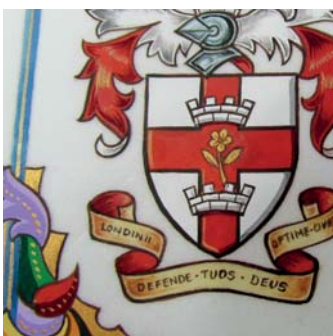
Cruise Line.

Military Unit.

Military Unit.

Association.

Astronaut.





HAND ILLUMINATED FREEDOM SCROLLS.

Shaw & Sons offer a wide variety of hand illuminated scrolls, for such occasions as the conferment of the Honorary Freedom on an individual, or the Freedom of Entry granted to a regiment or other service body.

Documents are also produced in connection with the creation of Honorary Aldermen, the presentation of messages of congratulations or thanks, and certificates.

All scrolls are produced on vellum by skilled artists using traditional methods.

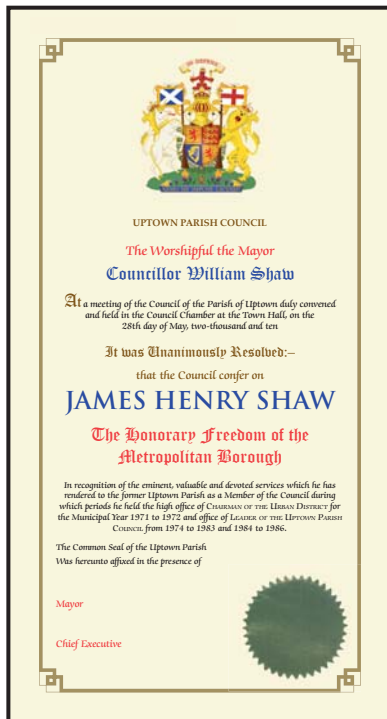
Most documents are illuminated, employing the tasteful use of colour and gold and can be presented in a variety of ways – for example, mounted and framed, placed in a leather backing and/or in a casket, or mounted in a leather portfolio.

Most scrolls can be in either “portrait” (upright) or “landscape” format and may be of any size, although those inserted into a backing and casket may be subject to limitations.

- Hand painted using traditional methods on calfskin vellum
- Made to order based on individual requirements
- POA
- Lead time: Between 8 and 14 weeks from receipt of order depending on artist availability
- We also offer a high quality scanning service so that you can keep a replica copy of the bestowed scroll at your council offices for posterity.

“On behalf of the District Council and indeed, the people of the Forest of Dean, may I thank you most sincerely for supplying the scroll for our event. The scroll was admired by all and I know that the Lieutenant General, Colonel Commandant of the Rifles, was especially delighted. Thank you again for supplying such a magnificent piece of history for the people of the Forest of Dean.”

Forest of Dean District Council



COMPUTER GENERATED FREEDOM SCROLLS FROM TEMPLATES.

An affordable option for councils with limited funds or tight timescales.

The cost of presenting traditional freedom scrolls may be a barrier to those who would like to mark the achievements and contributions of individual residents.

Shaw's, who have vast experience in the production of hand-crafted freedom scrolls, are now able to offer a solution for councils with limited funds. Our printed scrolls are based on hand drawn artwork but created on computers to keep costs down. A selection of templates is available and wording is, of course, bespoke to the individual requirements of the council. Prices range from £100 to £200 + VAT depending on the level of detail.

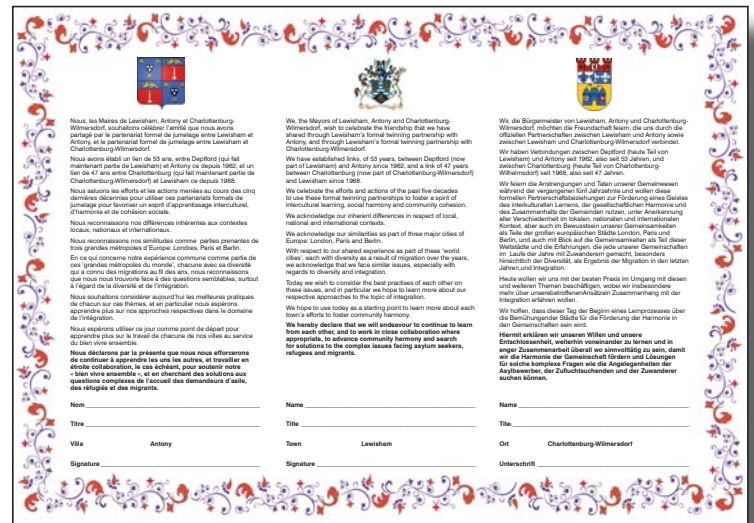
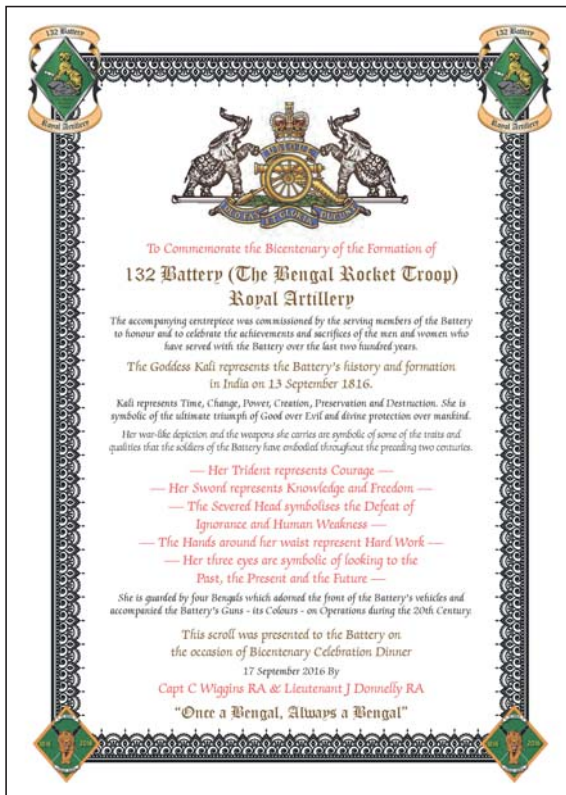
Significant modifications from the templates shown may be subject to a modest additional artwork charge.

The scrolls are produced on cream wove paper to give the highest quality appearance and a full framing service, with a range of different styles of mounting, is available at additional cost. Your scroll can also be encased within a Persian Moroccan leather casket for presentation purposes (at additional cost).

Lead time: usually within 1 week from receipt of wording and images (excluding upgrade options).

"I just wanted to say how pleased we are with the scroll. It is perfect. Thank you very much for your help with this and I will be in touch again in the future when we are organising special ceremonial events."

Stafford Borough Council



BESPOKE COMPUTER GENERATED SCROLLS & CERTIFICATES.

Shaw's are able to offer a bespoke design and print solution for anyone wishing to bestow a high-quality certificate on an esteemed individual or organisation.

We have created bespoke computer generated certificates for customers for the following purposes:

- Twinning agreements
- Retirement certificates
- Awards
- Membership warrants and certificates.

We are happy to supply examples of previous work on request.

Images and logos can be included and bespoke themed borders can be created at your request. Modest artwork charges will be applied and are dependent on the level of detail.

Certificates are (unless otherwise requested) printed on cream wove paper to give the highest quality appearance and a full framing service, with a range of different styles of mounting, is available at additional cost.

Certificates can also be encased within a Persian Moroccan leather casket for presentation purposes (at additional cost).

Lead time: usually within 2 weeks from receipt of wording and images.

"I would like to take this opportunity to say thank you for your assistance with this matter, the Parish Council was extremely pleased with the finished scroll."

Iwade Parish Council

**Top row:**

Silver and perspex scroll holder casket on a wooden base with engraved silver panel and engraved silver plaque for the base

Leather scroll holder tube casket in green with gold blocking of recipient name and gold tooling

Leather scroll holder tube casket in red with gold tooling

Middle row:

Silver scroll holder casket with engraving on a wooden base with engraved plaque

Bottom row:

Wooden scroll holder casket with hinged lid

Can have engraved plaques affixed to top and/or face or wood itself can be engraved



PRESENTATION OF THE SCROLL: CASKETS.

Suitable for containing Scrolls of Honorary Freedom, Freedom of Entry, or Addresses of Welcome or Congratulations.

Designs can be executed in solid silver, perspex and silver, leather, wood, or various combinations of these materials. Illustrations appear above.

The silver caskets can be decorated with coats of arms, monograms, etc., by engraving or enamelling, as appropriate. In the case of wooden caskets, or the perspex type with silver ends, an engraved plate can be fitted in addition to, or instead of, any other decoration.

Scrolls can be placed in caskets either as they stand (perhaps rolled and tied with a ribbon or braid) or placed into a Persian Moroccan leather backing, which can be supplied in a variety of colours (red, blue, green, maroon, etc.) according to your individual requirements (see following page). These backings are individually hand produced to a high standard, with gold tooling decoration.

Silver and perspex scroll holder casket

Lead time: 8 weeks

Silver scroll holder casket

Lead time: 8 weeks

Leather scroll holder tube casket

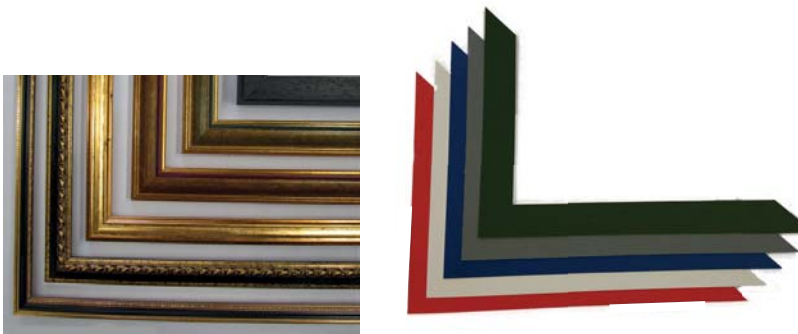
Lead time: 2 weeks

Wooden scroll holder casket

Lead time: 8 weeks



Left to right:
Leather backing of scroll
Portfolio style scrolls bound in leather case



Left to right:
Traditional picture frame choices
[from left to right: 0391 "Hogarth" black/gold, 0585 black/gold, 35 gold, 0100 red/gold, 0100 green/gold, contemporary black, contemporary brown.]
Mount choices for picture frame
[from left to right: Red, Off white, Blue, Grey, Green]

PRESENTATION OF THE SCROLL: LEATHER BACKING & FRAMING.

Leather backing

Scrolls can be placed into a Persian Moroccan leather backing, which can be supplied in a variety of colours (red, blue, green, maroon, etc.) according to your individual requirements. These backings are individually hand produced to a high standard, with gold tooling decoration. They can then be rolled and tied, either for insertion into a casket or simply presented to the recipient like that. Alternatively, they can be mounted in a portfolio style.

Leather backing of scroll
Lead time: 2 weeks after scroll completion
Portfolio style scrolls bound in leather case
Lead time: 2 weeks after scroll completion

Picture framing

We offer a choice of seven popular frame styles and 5 colours of mount to complete your scroll. See the images above for all frame and mount colour options.

Please note frames for hand-illuminated scrolls are made to order hence can only be produced after the scroll has been completed, adding to the lead time.

Please note that A3 frames to fit our computer generated scrolls with no mount are available for immediate dispatch from stock. Choose any picture frame listed above.

Computer generated scrolls which require mounting options will be subject to a lead time of up to 2 weeks after completion of the scroll.



BADGES & CHAINS OF OFFICE.

For many years we have advised and assisted customers who have come to us with their requirements for civic or official insignia, such as chains and badges of office and these pages illustrate but a few of the many artefacts we have produced. Each object is individually designed and manufactured with the utmost care.

Our knowledgeable and experienced staff are able to offer guidance and suggestions in relation to design, style and materials. We have available to us the skills and craftsmanship of excellent silversmiths and enamellers whose work has been admired internationally.

Among the items we have supplied are chains of office; jewels or badges for mayors and mayoresses and their escorts, past mayors, chairmen, honorary freeman and honorary aldermen; maces; medallions; and lapel badges.

We have created a number of designs for customisable badges and chains of office, which can be customised with your own specific details, e.g. authority crest, organisation name, recipient's name and former title.

Leather or rexine cases, suitably lined, can be provided for the protection of insignia when not in use.

We can also undertake repairs and cleaning and produce new collarettes and cases.

"Thank you – I've received the Test Valley Past Mayor Badges at the Mayor's Office – they are perfect."
Test Valley Borough Council



Small
chain of office

Standard
chain of office

CUSTOMISABLE BADGE & CHAIN OF OFFICE DESIGNS.

We have created a number of badge and chain of office designs which can be customised with your own specific details, e.g. authority crest, organisation name, recipient's name and former title.

All of the designs can be supplied in metal gilt or silver.

Lead time: approximately 12 weeks from receipt of order.

Style	Description
Style A	Wreath medals with ring. Size: 62mm
Style B	Plain and wreath medals with ring. Size: 2"
Style C	Wreath medals with ring. Size: 68 x 63mm
Style D	Plain oval and wreath medals with ring. Size: 60 x 45mm
Small chain of office (bottom row, left)	Top: 31mm x 25mm Middle: 30mm x 33mm Bottom: 29mm x 23mm
Standard chain of office (bottom row, right)	42mm x 33mm



Example of a badge design
customised for our client,
Southend-on-Sea Borough Council



Example of a badge design
customised for our client, the
British Association of Spinal Surgeons



BESPOKE BOOK DESIGN & MANUFACTURE SERVICE.

Over the years, Shaw's have created a phenomenal selection of registers and records for – amongst others – local authorities, worshipful companies, professional organisations and funeral homes. We have catalogued all those currently available on our website at shaws.co.uk/bound-books.

In addition to our stocked registers, we can also supply bespoke books and registers made to customers' exact individual requirements. We work with customers' initial concept request to design page layouts that suit their needs. Upon approval of the proof, we will print, bind and deliver the complete finished book ready for immediate use.

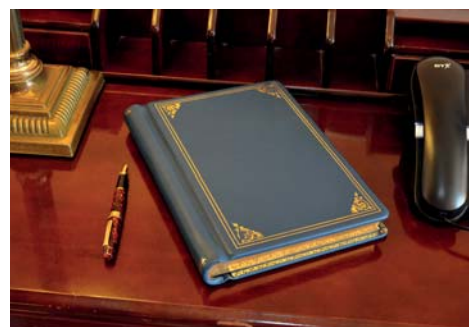
We also offer a binding service for securing loose documents, e.g. printed copies of the Register of Electors or council minutes.

Books we have created for our customers include:

- Rolls of Honorary Freedom
- Mayor's Appeal Fund Registers
- Visitors Books
- Citizenship Registers
- Mayor's Parlour Books
- Registers of Donations
- Condolence Books (and looseleaf binders)
- Company Member Rolls
- Mortuary Registers / Fridge Registers
- Registers of Share Transfers
- Ecclesiastical Registers
- Registers of Cremations
- Declaration Books
- Minute Books

"We received the register at the end of last week. It is exactly what we wanted, and our Director was very pleased with it!" **School of Oriental and African Studies**

"We would like to thank you for the safe arrival of our handmade minute book which we are very happy with. It is just what we wanted and we know where to come when we next require one." **Medical Protection Society**



DV10B



DV10BR



DV10V

STOCKED MULTI-PURPOSE RECORD BOOKS.

Our collection of Regal Register and Record Books are the highest quality volumes we offer from stock.

Suitable for high profile locations or for places where records are desired to be kept for posterity, Shaw's Regal Register and Record Books are hand bound in leather by British master craftsmen using traditional bookbinding skills handed down through the generations.

These elegant volumes are perfect for many purposes and functions, including:

- Visitors Books in mayoral parlours, heritage tourist attractions, guesthouses and country homes
- Rolls of Honour
- Books of Condolence
- Registers of Charitable Donations

Our de luxe tooled volumes are bound in exquisite blue Moroccan leather in a traditional design featuring gold gilded pages. Covers are hand tooled in gold with a classic decorative detail.

Shaw's Regal Register and Record Books are available in three formats, varying in style through their inside page layout and number of entries available.

Title pages of all styles of Shaw's Regal Register and Record Books can be emblazoned with armorial bearings or other symbols to greatly enhance the overall appearance of the volume.

Internal page styles:

- DV10B – border only
- DV10BR – border with rulings
- DV10V – with columns for use as a Visitors Book



STOCKED BOOKS FOR CIVIC PURPOSES.

Over the years we have created a phenomenal selection of registers and records for – amongst others – local authorities, worshipful companies, professional organisations and funeral homes.

For civic purposes specifically we offer, from stock for immediate dispatch, the following volumes:

- Multi-purpose record books (ideal for use as Visitors Books, Mayor's Parlour Books, Roll of Honour Books – see previous page for further details)
- Seal register (to keep a record of official documentation given the seal of the council or organisation)
- Declaration of acceptance of office
- Register of gifts or hospitality received by members
- Attendance register for signature by councillors
- Attendance register
- Motion book for entering motions to be made at meetings
- Record of citizenship ceremonies
- In Memoriam condolence book
- In Memoriam condolence binder. (Can be used multiple times as additional paper packs can be purchased. Suitable for tributes to prominent deceased persons and for when large numbers of mourners are expected.)

"We have received the sealing register today. It is perfect."
West Sussex County Council



HERALDIC SHIELDS & PRESENTATION PLAQUES.

Shaw & Sons offer a wide range of styles and manufacturing methods in the production of shields and plaques. Whether you are looking for an individual shield or a family crest, or larger quantities for special presentations, our knowledgeable staff can advise you on the most suitable option.

Shaw's highly skilled artists employ a variety of techniques, from traditional flat painting and embossing to screen-printing. All shields are mounted on beautiful solid hardwood mounts.

A range of enhanced products is available that includes the production of your shield or plaque using our high relief technique. This method involves a high quality casting process that will accurately reproduce any intricate designs on a variety of base shapes and sizes. Please call to discuss whether your design is suitable for this.

A bespoke service is also available for external wall plaques; please contact us for more information.

Once Shaw's have produced your shield, crest or plaque we will hold a copy of your artwork so that repeat ordering is as easy as making one phone call.

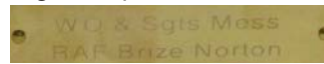
Lead time: Approx. 6 weeks.

"The wall plaques arrived safely this morning and they are really beautiful. Thank you so much, we will treasure them." **The Ecological Sequestration Trust**

"I just wanted to email and say how delighted I am with my Coat of Arms shields. They are exactly what I was hoping for and I am very grateful for the excellent service and assistance you provided. I look forward to recommending your company." **Private customer**



Sample engraved plate:



Sample engraved base:



GAVELS & BLOCKS.

A variety of gavels (or hammers) and blocks can be supplied for the use of persons presiding at meetings.

In addition to having their practical use, gavels and blocks can often be regarded as ceremonial objects and may be presented as gifts to existing or retiring presidents or chairmen of authorities, clubs or other organisations.

Gavels and blocks are available from stock in three wood types: maple, oak and walnut.

Silver or brass inscription plates and engraving can be affixed to bases at additional cost.

Please note that our products are made from natural material, often by hand, and use only the natural colouration of the wood. There may therefore be slight variations from those items shown above. These variations should be regarded as characteristic of such unique items.

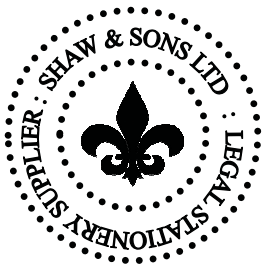
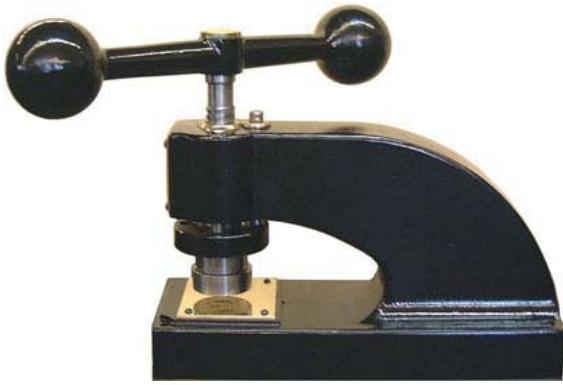
All orders of gavels and blocks are supplied in a presentation bag as standard. Upgrade options, including wooden presentation box with customised engraving, are available at additional cost.

"I received my Gavel and Block today, thank you so much for an excellent service, it is perfect."

5 Armoured Medical Regiment

"Thank you very much for your prompt attention to this. 10/10 for customer service."

Neleus Masonic Lodge



CORPORATE PRESSES & SEALS.

When documents are required to be given under the Common Seal of a local authority, company or other corporate body, the familiar sealing clause should properly be accompanied by a worthy impression of the seal – the hallmark of office from which it emanates. Individual quotes will gladly be supplied on request.

Seal engraving has been the art of expert craftsmen for many years; even in modern times there is a continual demand for this service, whether it be for simple wording-only seals or those with full armorial bearings, badges or logos.

Assistance is readily given in relation to the type and design of seal and press most suitable for the purpose for which it is required. All presses are available with Centenary finish.

Dies and counterparts can also sometimes be fitted to existing presses when, for example, reorganisation has led to a change of name or slight alteration to the design.

Available presses include:

- Traditional brass wax seals
- Hand plier presses
- Embassy press
- Diplomat press
- Regal press
- Long reach desk press
- Consular press
- Notary press
- Self-adhesive seal wafers
- Sealing wax

"This is just to say that we are both thrilled with the end result. It is just what we wanted. Thank you also for the excellent customer service we have received." **Private customer**

"Just received the press today. Delighted with the product and much lighter than our old one. Thank you for all your help and efficiency. You made it all very easy." **Private customer**

Shaw's expertise in civic and ceremonial paraphernalia is not limited to the supply of products. We also offer repairs and restorations to existing civic and ceremonial items and a number of other related services.

CIVIC & CORPORATE INSIGNIA.

We can undertake repairs, restoration and cleaning of badges, maces and chains and produce new collarettes and cases as required.



Refurbished mace



New cases for civic insignia



New collarette

SCROLLS.

Shaw's can offer the duplication of previously issued scrolls as well as restorations of, and a framing service for, scrolls you may already have. A high quality scanning service – so that a replica copy of hand-illuminated scroll can be displayed at the council offices – is also available.



High-quality scan of a hand-illuminated scroll

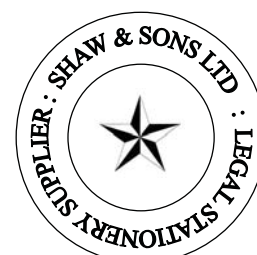
BOOK RESTORATION & RE-BINDING.

Shaw's service also covers the re-binding and restoration of all kinds of case-bound books and registers, whether single or multiple volumes.



CORPORATE SEALS & PRESSES.

Dies and counterparts can sometimes be fitted to existing presses when, for example, reorganisation has led to a change of name or slight alteration to the design.



"The beautifully re-bound register looks amazing! And will now hopefully last for another hundred plus years without requiring any further work. Thank you very much for all of your assistance."

Newbury Town Council

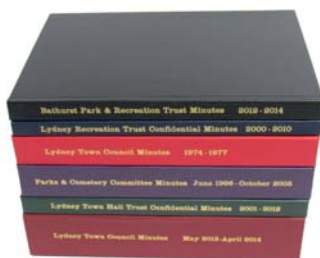
HOW ELSE CAN SHAW'S HELP YOU?



Signage for civic purposes.

Affordable fully customisable Ecoflex pavement sign, ideal for civic purposes.

Call 01322 621109 for more information



Binding service for securing loose documents such as Register of Electors and Council Minutes.

Shaw & Sons provide local authorities and other organisations with a secure system for the binding of meeting minutes and other important records. For convenient long-term storage of loose documentation, we are able to fasten individual papers into book format and bind them into a hard-back case.

shaws.co.uk/binding



Legal stationery (including legal wafer seals).

Shaw's have been supplying legal offices with their specialist stationery requirements for over 260 years.

shaws.co.uk/legal-stationery



Seed paper stationery for gifts, promotions and events.

Wildflower seed paper stationery products are a delightful, beautiful stationery gift for use by brides and grooms, services of remembrance event organisers, civic event organisers, charities and veterinary practices – anyone wishing to send a personal message with a thoughtful, plantable gift.

shaws.co.uk/seed-paper-stationery

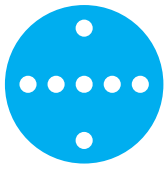


Condolence books and memorial items.

High-quality remembrance items (books of condolence, cremation urns and ash jewellery) to create a lasting memorial to a deceased person.

shawsfuneralproducts.co.uk

The portal page for all our products and services can be found at
shaws.co.uk



ABOUT US

For many years, we have advised and assisted customers who have come to us with their requirements for civic, ceremonial and presentation items. This brochure illustrates but a few of the many artefacts we have produced.

Whenever the need arises, you can feel confident in discussing matters with our experts, who will give whatever assistance or guidance is necessary, including help with design and advice on protocol. We maintain extensive records and have access to much reference material. You may have firm ideas about what you require, but even if this is not the case, you can rely on us to transform your sketchiest thoughts into beautiful ceremonial artefacts.

Shaw & Sons Limited have been supplying state and local authorities, learned societies and institutions, livery companies, universities, colleges, clubs and other organisations with civic and ceremonial items since 1750. For more examples of our work, visit

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