



for the [Ward of the]
Parish/Town of

Candidate's Pack, containing:

Part One

- Item 1 – Guidance Notes for Candidates (PCE 16)
- Item 2 – Nomination Paper (PCE 4)
- Item 3 – Home Address Form (PCE 4H)
- Item 4 – Candidate's Consent to Nomination (PCE 4A)
- Item 5 – Notice/Certification by Registered Political Party (PCE 4X)
- Item 6 – Notice of Appointment of Polling Agent(s) (PCE 38)
- Item 7 – Notice of Appointment of Counting Agent(s) (PCE 37)
- Item 8 – Notice of Appointment of Agent(s) to attend at opening of Postal Voters' Ballot Boxes (PCE 52)

Part Two

- Item 9 – Return of Expenses (PCE 20A)
- Item 10 – Explanatory Notes for Completion of Return of Expenses (PCE 20C)
- Item 11 – Declaration by Candidate as to Election Expenses (PCE 20B)

WARNING!!!

Please ensure that you have checked current legislation for correct expense amounts before issuing expenses forms.

DATA PROTECTION

When collecting personal information for any of the forms listed above, you should point out what the information will be used for, and how personal data will be processed and kept secure. The lawful basis to collect the information in this form is that it is necessary for the performance of a task carried out in the public interest and in the exercise of official authority as set out in the Representation of the People Act 1983 and associated regulations. You should also explain that the information will be shared with the Returning Officer and that a privacy notice is available on their website.