



Please note, bilingual Welsh/English versions are catalogued (BL). Welsh only items are catalogued (W). All other versions are English only.

Please enter the **TOTAL** quantity required for each item.  
(See price list on last page for minimum quantities.)

### PRESIDING OFFICER'S SUNDRIES



PCCSD-BAGBL	Pack of Presiding Officer's Sundries (wallet with pencil case will be supplied unless box specified) – see separate sundries contents list	On application	
PCCSDRBL	Full Sundries Refill Pack (excludes wallet and pencil case) – see separate sundries contents list	On application	
CP	Conversion Packs for all combinations of elections/referendums are available. Details on request	On application	
SSP1	Packs of stationery sundries – see separate sundries contents list	£6.60	
SSP2	Packs of other stationery sundries – see separate sundries contents list	£3.95	
SSP3BL	Packs of notices – see separate sundries contents list	£5.35	
PCCSDFBL	Packs of forms – see separate sundries contents list	£2.98	
PCCSDPBL	Set of packets as included in sundries pack – see separate sundries contents list	£5.08	

### CANDIDATES AND ELECTION AGENTS

<b>PCC-AP</b>	<b>Election Agent's Pack (Comprises items below in shaded areas)</b>	£5.35 (each)	
PCC 4	Nomination Paper	D	
PCC 4H	Home Address Form	D	
PCC 4A	Candidate's Consent to Nomination	D	
PCC 4X	Registration of Political Parties – Notice and Certificate	D	
PCC 4E	Candidate's Election Address	D	
PCC 5	Notice to Candidate as to Validity/Invalidity of Nomination Paper	D	
PCC 3	Notice of Withdrawal of Candidature	D	
PCC 36	Notice by Candidate as to Appointment of Election Agent	D	
PCC 38	Notice by Candidate/Election Agent of Appointment of Polling Agents	D	
PCC 38S	Notice by Election Agent of Appointment of Sub-Agent	D	
PCC 37	Notice by Candidate/Election Agent of Appointment of Counting Agent(s)	D	
PCC 52	Notice of Appointment of Agent(s) to Attend at Opening of Postal Voters' Ballot Boxes	D	
<b>Expenses</b>			
PCC 20	Election Agent's Declaration as to Election Expenses	D	
PCC 20A	Return as to Candidate's Expenses	E	
PCC 20B	Candidate's Declaration as to Election Expenses	D	
PCC 20D	Election Agent's Declaration as to Expenses Incurred Otherwise than for Election Purposes	D	
PCC 44	Return of Expenses Incurred in Support of a Candidate	D	
PCC 45	Declaration of Expenses Incurred in Support of a Candidate	D	

### STAFF

PCC 2BL	Appointment of Deputy Local Returning Officer (general powers)	D	
PCC 2ABL	Appointment of Deputy Local Returning Officer (limited powers)	D	
PCC 21BL	Appointment of Presiding Officer	D	
PCC 23BL	Appointment of Poll Clerk	D	
LE 29	Guidance for Presiding Officers and Poll Clerks	T	
PCC 291	Guidance Notes Concerning Tellers and Exit Polls	E	
PCC 46BL	Certificate of Employment on Day of Poll	D	
PCC 271BL	Summary of Provisions of PCC Elections Order as to Secrecy – Persons Attending at Polling Station and/or Verification/Counting of Votes	D	
E 528	Staff Payment form – in triplicate on NCR paper	E	
E 529	Travelling Expenses form	D	
E 527	Tax Exemption form	D	
PCC 211BL	Authority of Admission to Polling Station – for use by Local Returning Officer and other staff	D	
PCC 212BL	Authority of Admission to Polling Station – for use by Candidates, Election Agents, etc.	D	

## POSTAL VOTING

PCC 76	Instructions to Staff – Issue of Postal Ballot Papers (English)	D
PCC 76W	Instructions to Staff – Issue of Postal Ballot Papers (Welsh)	D
PCC 77	Instructions to Staff – Receipt of Postal Ballot Papers (English)	D
PCC 77W	Instructions to Staff – Receipt of Postal Ballot Papers (Welsh)	D
PCC 51BL	Notice by Local Returning Officer of Opening of Postal Voters' Ballot Boxes	D
PCC 49BL	Appointment of Clerk to Assist at Issue/Receipt of Postal Ballot Papers	D
PCC 69BL	Envelope to contain Appointments of Clerks at Issue and Receipt	M
PCC 501BL	Summary of Provisions of PCC Elections Order as to Secrecy (Postal Voting)	D
PCC 84BL	Envelope to contain Corresponding Number Lists for postal ballot papers	M
PCC 59BL	Statement of the Number of Postal Ballot Papers Issued	D
PCC 59XBL	Envelope to contain Statement of the Number of Postal Ballot Papers Issued	M
PCC 53BL	Envelope for Marked Copies of Postal Voters List and Proxy Postal Voters List	M
PCC 56BL	Envelope to contain Votes Rejected	M
PCC 58BL	Envelope to contain Rejected Ballot Paper Envelopes	M
PCC 62BL	Envelope to contain Rejected Votes (Verification Procedure)	M
PCC 63BL	Envelope to contain Postal Voting Statements (Verification Procedure)	M
PCC 55BL	Envelope to contain Cancelled Postal Ballot Papers	M
PCC 71BL	Envelope to contain Spoilt Ballot Papers, Postal Voting Statements and Ballot Paper Envelopes	M
PCC 60BL	Envelope to contain Envelopes Received After Close of Poll or Undelivered and Spoilt Postal Ballot Papers returned too late	M
PCC 61BL	Envelope to contain returned Postal Ballot Papers, Statements and/or Envelopes where one or more items lost	M
PCC 80BL	List of Spoilt Postal Ballot Papers	D
PCC 81BL	List of Lost Postal Ballot Papers	D
PCC 87BL	List of Cancelled Postal Ballot Papers	D
PCC 80XBL	Envelope to contain List of Spoilt Postal Ballot Papers, List of Lost Postal Ballot Papers and List of Cancelled Postal Ballot Papers	M
PCC 82BL	List of Postal Ballot Papers Rejected – No Statement Received	D
PCC 82XBL	Envelope to contain List of Postal Ballot Papers Rejected – No Statement Received	M
PCC 83BL	List of Postal Ballot Papers Rejected – Statement Only Received	D
PCC 83XBL	Envelope to contain List of Postal Ballot Papers Rejected – Statement Only Received	M
PCC 85BL	List of Rejected Votes (Verification Procedure)	D
PCC 85XBL	Envelope to contain List of Rejected Votes (Verification Procedure)	M
PCC 68BL	Declaration as to Number of Covering Envelopes in Ballot Boxes	D

## POLLING STATIONS

CBE 6BL	Directions for the Guidance of Voters (polling station notice) <b>Please call Shaw's for options on combinations</b>	S
PCC 7/2BL	Voting compartment notice – three or more candidates <b>Please call Shaw's for options on combinations</b>	R
PCC 7/1BL	Voting compartment notice – two candidates only <b>Please call Shaw's for options on combinations</b>	R
PCC 8	Poster – Corrupt and Illegal Practices (English) <i>(new style)</i>	S
PCC 8W	Poster – Corrupt and Illegal Practices (Welsh) <i>(new style)</i>	S
PCC 43	Poster – Offences at Elections (English) <i>(new style)</i>	S
PCC 43W	Poster – Offences at Elections (Welsh) <i>(new style)</i>	S
PCC 14	Notice – Warning to Voters as to Personation and Voting More Than Once (English) <i>(new style)</i>	R
PCC 14W	Notice – Warning to Voters as to Personation and Voting More Than Once (Welsh) <i>(new style)</i>	R
<b>PCC 18BL</b>	<b>Declaration to be Made by a Companion of Voter with Disabilities</b>	D
<b>PCC 11BL</b>	<b>List of Persons to Whom Ballot Papers are delivered in consequence of an Alteration to the Register (by virtue of s13B(3B) or (3D) of Representation of the People Act 1983)</b>	D
<b>PCC 17BL</b>	<b>List of Voters with Disabilities Assisted by Companions</b>	D
<b>PCC 35BL</b>	<b>Questions to be Put to Voters</b>	D
<b>PCC 25BL</b>	<b>Tendered Votes List</b>	D
<b>PCC 26BL</b>	<b>List of Votes Marked by Presiding Officer</b>	D

<b>PCC 26ABL</b>	<b>Statement of the Number of Votes Marked by the Presiding Officer</b>	D	
PCC 28BL	Ballot Paper Account	D	
PCC 86BL	Envelope to contain Stubs of Used Ballot Papers and Stubs of Used Tendered Ballot Papers	M	
PCC 128BL	Presiding Officer's Report on Occurrences at Polling Station	D	
PCC 129BL	Envelope to contain Presiding Officer's Report on Occurrences at Polling Station	M	
PCC 131BL	List of Postal Votes Delivered to Polling Station	D	
PCC 130BL	Envelope to contain Postal Votes Delivered to Polling Station. <i>See also secure wallet below</i>	M	
SECWT3	Secure wallet for postal ballot papers handed in at polling station Black PVC – size 355 x 495mm	£5.98	
<i>Items in <b>bold</b> are included in our pack of Presiding Officer's Sundries – see separate list for full details.</i>			

### VERIFICATION AND COUNT

PCC 33BL	Notice of Time and Place of Verification and/or First Counting of Votes (LRO)	D	
PCC 37BL	Notice by Candidate/Election Agent of Appointment of Counting Agent(s)	D	
PCC 24SBL	Appointment of Verification and/or Count Supervisor (LRO)	D	
PCC 24BL	Appointment of Verification and/or Counting Assistant (LRO)	D	
PCC 39BL	Authority of Admission of Persons Attending Verification and/or Count (LRO)	D	
PCC 72BL	Statement as to Result of Verification of Ballot Paper Accounts (LRO)	D	
PCC 74BL	Verification of Contents of Ballot Box (LRO)	D	
LE 19	Counting sheet – maximum 11 names – <i>supplied in 10s (tally sheet style)</i>	£5.90 (per 10)	
LE 19X	Counting sheet – maximum 22 names – <i>supplied in 10s (tally sheet style)</i>	£8.50 (per 10)	
PCC 73BL	Statement as to Rejected Ballot Papers (LRO)	D	
PCC 73ABL	Envelope to contain Rejected Ballot Papers	M	
PCC 187BL	Statement as to Result of First Count (LRO)	D	
PCC 188BL	Notice of Time and Place of First Calculation (PARO)	D	
PCC 189BL	Authority of Admission to Central Calculation (PARO)	D	
PCC 190BL	Notice of Time and Place of Second Count (LRO)	D	
PCC 191BL	Statement of Number of Second Preference Votes (LRO)	D	
PCC 31BL	Declaration of Result of Poll (PARO)	D	

<b>POSTERS, FORMS AND ENVELOPES DISCOUNT PRICE TABLE</b>						
Quantity	PRICE CODE					
	D	E	M	R	S	T
25	£9.75	£22.00	£10.00	£15.75	£27.25	£43.75
100	£29.25	£66.00	£30.00	£47.25	£81.75	£131.25
500	£97.50	£220.00	£100.00	£157.50	£272.50	£437.50

**All forms are sold in multiples of 25. Fewer than 25 may be ordered but will be charged as 25.**

**Individually priced items can be purchased in any quantity.**

VAT at the prevailing rate will be added where applicable.