



Please enter the **TOTAL** quantity required for each item.
(See price list on last page for minimum quantities.)



PRESIDING OFFICER'S SUNDRIES

PCCSDBAG	Pack of Presiding Officer's Sundries (wallet with pencil case will be supplied unless box specified) – see separate sundries contents list	On application	
PCCSDR	Full Sundries Refill Pack (excludes wallet and pencil case) – see separate sundries contents list	On application	
CP	Conversion Packs for all combinations of elections/referendums are available. Details on request	On application	
SSP1	Packs of stationery sundries – see separate sundries contents list	£6.60	
SSP2	Packs of other stationery sundries – see separate sundries contents list	£3.95	
SSP3	Packs of notices – see separate sundries contents list	£5.35	
PCCSDF	Packs of forms – see separate sundries contents list	£2.98	
PCCSDP	Set of packets as included in sundries pack – see separate sundries contents list	£5.08	

CANDIDATES AND ELECTION AGENTS

PCC-AP	Election Agent's Pack (Comprises items below in shaded areas)	£5.35 (each)	
PCC 4	Nomination Paper	D	
PCC 4H	Home Address Form	D	
PCC 4A	Candidate's Consent to Nomination	D	
PCC 4X	Registration of Political Parties – Notice and Certificate	D	
PCC 4E	Candidate's Election Address	D	
PCC 5	Notice to Candidate as to Validity/Invalidity of Nomination Paper	D	
PCC 3	Notice of Withdrawal of Candidature	D	
PCC 36	Notice by Candidate as to Appointment of Election Agent	D	
PCC 38	Notice by Candidate/Election Agent of Appointment of Polling Agents	D	
PCC 38S	Notice by Election Agent of Appointment of Sub-Agent	D	
PCC 37	Notice by Candidate/Election Agent of Appointment of Counting Agent(s)	D	
PCC 52	Notice of Appointment of Agent(s) to Attend at Opening of Postal Voters' Ballot Boxes	D	
Expenses			
PCC 20	Election Agent's Declaration as to Election Expenses	D	
PCC 20A	Return as to Candidate's Expenses	E	
PCC 20B	Candidate's Declaration as to Election Expenses	D	
PCC 20D	Election Agent's Declaration as to Expenses Incurred Otherwise than for Election Purposes	D	
PCC 44	Return of Expenses Incurred in Support of a Candidate	D	
PCC 45	Declaration of Expenses Incurred in Support of a Candidate	D	

STAFF

PCC 2	Appointment of Deputy Local Returning Officer (general powers)	D	
PCC 2A	Appointment of Deputy Local Returning Officer (limited powers)	D	
PCC 21	Appointment of Presiding Officer	D	
PCC 23	Appointment of Poll Clerk	D	
LE 29	Guidance for Presiding Officers and Poll Clerks	T	
PCC 291	Guidance Notes Concerning Tellers and Exit Polls	E	
PCC 46	Certificate of Employment on Day of Poll	D	
PCC 271	Summary of Provisions of PCC Elections Order as to Secrecy – Persons Attending at Polling Station and/or Verification/Counting of Votes	D	
E 528	Staff Payment form – in triplicate on NCR paper	E	
E 529	Travelling Expenses form	D	
E 527	Tax Exemption form	D	
PCC 211	Authority of Admission to Polling Station – for use by Local Returning Officer and other staff	D	
PCC 212	Authority of Admission to Polling Station – for use by Candidates, Election Agents, etc.	D	

POSTAL VOTING

PCC 76	Instructions to Staff – Issue of Postal Ballot Papers	D
PCC 77	Instructions to Staff – Receipt of Postal Ballot Papers	D
PCC 51	Notice by Local Returning Officer of Opening of Postal Voters' Ballot Boxes	D
PCC 49	Appointment of Clerk to Assist at Issue/Receipt of Postal Ballot Papers	D
PCC 69	Envelope to contain Appointments of Clerks at Issue and Receipt	M
PCC 501	Summary of Provisions of PCC Elections Order as to Secrecy (Postal Voting)	D
PCC 84	Envelope to contain Corresponding Number Lists for postal ballot papers	M
PCC 59	Statement of the Number of Postal Ballot Papers Issued	D
PCC 59X	Envelope to contain Statement of the Number of Postal Ballot Papers Issued	M
PCC 53	Envelope for Marked Copies of Postal Voters List and Proxy Postal Voters List	M
PCC 56	Envelope to contain Votes Rejected	M
PCC 58	Envelope to contain Rejected Ballot Paper Envelopes	M
PCC 62	Envelope to contain Rejected Votes (Verification Procedure)	M
PCC 63	Envelope to contain Postal Voting Statements (Verification Procedure)	M
PCC 55	Envelope to contain Cancelled Postal Ballot Papers	M
PCC 71	Envelope to contain Spoilt Ballot Papers, Postal Voting Statements and Ballot Paper Envelopes	M
PCC 60	Envelope to contain Envelopes Received After Close of Poll or Undelivered and Spoilt Postal Ballot Papers returned too late	M
PCC 61	Envelope to contain returned Postal Ballot Papers, Statements and/or Envelopes where one or more items lost	M
PCC 80	List of Spoilt Postal Ballot Papers	D
PCC 81	List of Lost Postal Ballot Papers	D
PCC 87	List of Cancelled Postal Ballot Papers	D
PCC 80X	Envelope to contain List of Spoilt Postal Ballot Papers, List of Lost Postal Ballot Papers and List of Cancelled Postal Ballot Papers	M
PCC 82	List of Postal Ballot Papers Rejected – No Statement Received	D
PCC 82X	Envelope to contain List of Postal Ballot Papers Rejected – No Statement Received	M
PCC 83	List of Postal Ballot Papers Rejected – Statement Only Received	D
PCC 83X	Envelope to contain List of Postal Ballot Papers Rejected – Statement Only Received	M
PCC 85	List of Rejected Votes (Verification Procedure)	D
PCC 85X	Envelope to contain List of Rejected Votes (Verification Procedure)	M
PCC 68	Declaration as to Number of Covering Envelopes in Ballot Boxes	D

POLLING STATIONS

LE 6	Directions for the Guidance of Voters (polling station notice) Please call Shaw's for options on combinations	S
PCC 7/2	Voting compartment notice – three or more candidates Please call Shaw's for options on combinations	R
PCC 7/1	Voting compartment notice – two candidates only Please call Shaw's for options on combinations	R
PCC 8	Poster – Corrupt and Illegal Practices (<i>new style</i>)	S
PCC 43	Poster – Offences at Elections (<i>new style</i>)	S
PCC 14	Notice – Warning to Voters as to Personation and Voting More Than Once (<i>new style</i>)	R
PCC 18	Declaration to be Made by a Companion of Voter with Disabilities	D
PCC 11	List of Persons to Whom Ballot Papers are delivered in consequence of an Alteration to the Register (by virtue of s13B(3B) or (3D) of Representation of the People Act 1983)	D
PCC 17	List of Voters with Disabilities Assisted by Companions	D
PCC 35	Questions to be Put to Voters	D
PCC 25	Tendered Votes List	D
PCC 26	List of Votes Marked by Presiding Officer	D
PCC 26A	Statement of the Number of Votes Marked by the Presiding Officer	D
PCC 28	Ballot Paper Account	D
PCC 86	Envelope to contain Stubs of Used Ballot Papers and Stubs of Used Tendered Ballot Papers	M
PCC 128	Presiding Officer's Report on Occurrences at Polling Station	D
PCC 129	Envelope to contain Presiding Officer's Report on Occurrences at Polling Station	M

PCC 131	List of Postal Votes Delivered to Polling Station	D	
PCC 130	Envelope to contain Postal Votes Delivered to Polling Station. <i>See also secure wallet below</i>	M	
SECWT	Secure wallet for postal ballot papers handed in at polling station Black PVC – size 355 x 470mm	£5.30	
<i>Items in bold are included in our pack of Presiding Officer's Sundries – see separate list for full details.</i>			

VERIFICATION AND COUNT

PCC 33	Notice of Time and Place of Verification and/or First Counting of Votes (LRO)	D	
PCC 37	Notice by Candidate/Election Agent of Appointment of Counting Agent(s)	D	
PCC 24S	Appointment of Verification and/or Count Supervisor (LRO)	D	
PCC 24	Appointment of Verification and/or Counting Assistant (LRO)	D	
PCC 39	Authority of Admission of Persons Attending Verification and/or Count (LRO)	D	
PCC 72	Statement as to Result of Verification of Ballot Paper Accounts (LRO)	D	
PCC 74	Verification of Contents of Ballot Box (LRO)	D	
LE 19	Counting sheet – maximum 11 names – <i>supplied in 10s (tally sheet style)</i>	£5.90 (per 10)	
LE 19X	Counting sheet – maximum 22 names – <i>supplied in 10s (tally sheet style)</i>	£8.50 (per 10)	
PCC 73	Statement as to Rejected Ballot Papers (LRO)	D	
PCC 73A	Envelope to contain Rejected Ballot Papers	M	
PCC 187	Statement as to Result of First Count (LRO)	D	
PCC 188	Notice of Time and Place of First Calculation (PARO)	D	
PCC 189	Authority of Admission to Central Calculation (PARO)	D	
PCC 190	Notice of Time and Place of Second Count (LRO)	D	
PCC 191	Statement of Number of Second Preference Votes (LRO)	D	
PCC 31	Declaration of Result of Poll (PARO)	D	

POSTERS, FORMS AND ENVELOPES DISCOUNT PRICE TABLE						
Quantity	PRICE CODE					
	D	E	M	R	S	T
25	£9.75	£22.00	£10.00	£15.75	£27.25	£43.75
100	£29.25	£66.00	£30.00	£47.25	£81.75	£131.25
500	£97.50	£220.00	£100.00	£157.50	£272.50	£437.50

All forms are sold in multiples of 25. Fewer than 25 may be ordered but will be charged as 25.

Individually priced items can be purchased in any quantity.

VAT at the prevailing rate will be added where applicable.