

Please enter the **TOTAL** quantity required for each item.
(See price list on last page for minimum quantities.)

PRESIDING OFFICER'S SUNDRIES AND SUPPLEMENTS			
LESDBAG	Pack of Presiding Officer's Sundries (includes wallet with pencil case) – see separate sundries contents list	£19.25	↓
LESDR	Full Sundries Refill Pack (excludes wallet and pencil case) – see separate sundries contents list	£18.25	
CP	Conversion Packs for all combinations of elections/referendums are available. Details on request	£6.65	
SSP1	Packs of stationery sundries – see separate sundries contents list	£6.10	
SSP2	Packs of other stationery sundries – see separate sundries contents list	£2.96	
SSP3	Packs of notices – see separate sundries contents list	£3.95	
LESDF	Packs of forms – see separate sundries contents list	£3.15	
LESDP	Set of packets as included in sundries pack – see separate sundries contents list	£5.48	
ESI001	Outdoor signage pack (moisture resistant)	£10.95	
EVI001	Voter identification signage pack	£2.55	
EPV001	Postal vote handling pack	£15.00	
CANDIDATES AND ELECTION AGENTS			
LE-AP	Election Agent's Pack (Comprises items below in shaded areas)	£6.76 (each)	
LE 16	Guidance notes for Candidates	E	
LE 4	Nomination Paper	D	
LE 4H	Home Address Form	D	
LE 4A	Candidate's Consent to Nomination	D	
LE 4X	Registration of Political Parties – Notice and Certificate	D	
LE 5	Notice to Candidate as to Validity/Invalidity of Nomination Paper	D	
LE 3	Notice of Withdrawal of Candidature	D	
LE 36	Notice by Candidate as to Appointment of Election Agent	D	
LE 38	Notice by Candidate/Election Agent of Appointment of Polling Agent(s)	D	
LE 37	Notice by Candidate/Election Agent of Appointment of Counting Agent(s)	D	
LE 52	Notice of Appointment of Agent(s) to Attend at Opening of Postal Voters Ballot Boxes	D	
Expenses			
LE 20	Declaration by Election Agent as to Election Expenses	D	
LE 20A	Return of Expenses	E	
LE 20C	Explanatory Notes for Completion of Return of Expenses	E	
LE 20B	Declaration by Candidate as to Election Expenses	D	
LE 44	Return of Expenses Required to be Authorised by Election Agent	D	
LE 45	Declaration as to Expenses Required to be Authorised by Election Agent	D	
STAFF			
LE 291	Guidance Notes Concerning Tellers and Exit Polls	E	
LE 46	Certificate of Employment on Day of Poll	D	
LE 46Co	Certificate of Employment on Day of Poll – for combined poll	D	
LE 271	Summary of Provisions of R.P. Act as to Secrecy – Persons Attending at Polling Station and/or Verification/Counting of Votes	D	
LE 211	Authority of Admission to Polling Station – for use by Deputy Returning Officer and other election staff	D	
LE 212	Authority of Admission to Polling Station – for use by Candidates, Election Agents, etc.	D	
POSTAL VOTING			
LE 51	Notice by Returning Officer of Issue/Receipt of Postal Ballot Papers	D	
LE 49	Appointment of Clerk to Assist at Issue/Receipt of Postal Ballot Papers	D	
LE 69	Envelope to contain Appointments of Clerks at Issue and Receipt	M	

LE 501	Summary of Provisions of R.P. Act as to Secrecy (Postal Voting)	D	
LE 84	Envelope to contain Corresponding Numbers List for postal ballot papers	M	
LE 59	Statement as to Postal Ballot Papers	D	
LE 59X	Envelope to contain Statement as to Postal Ballot Papers	M	
LE 53	Envelope for Marked Copies of Postal Voters List and Proxy Postal Voters List	M	
LE 56	Envelope to contain Votes Rejected	M	
LE 58	Envelope to contain Rejected Ballot Paper Envelopes	M	
LE 62	Envelope to contain Rejected Votes (Verification Procedure)	M	
LE 63	Envelope to contain Postal Voting Statements (Verification Procedure)	M	
LE 55	Envelope to contain Cancelled Postal Ballot Papers	M	
LE 71	Envelope to contain Spoilt Ballot Papers, Postal Voting Statements and Ballot Paper Envelopes	M	
LE 60	Envelope to contain Envelopes Received After Close of Poll or Undelivered and Spoilt Postal Ballot Papers returned too late	M	
LE 61	Envelope to contain returned Postal Ballot Papers, Statements and/or Envelopes where one or more items lost	M	
LE 80	List of Spoilt Postal Ballot Papers	D	
LE 81	List of Lost Postal Ballot Papers	D	
LE 87	List of Cancelled Postal Ballot Papers	D	
LE 80X	Envelope to contain List of Spoilt Postal Ballot Papers, List of Lost Postal Ballot Papers and List of Cancelled Postal Ballot Papers	M	
LE 82	List of Postal Ballot Papers Rejected – No Statement Received	D	
LE 82X	Envelope to contain List of Postal Ballot Papers Rejected – No Statement Received	M	
LE 83	List of Postal Ballot Papers Rejected – Statement Only Received	D	
LE 83X	Envelope to contain List of Postal Ballot Papers Rejected – Statement Only Received	M	
LE 85	List of Rejected Votes (Verification Procedure)	D	
LE 85X	Envelope to contain List of Rejected Votes (Verification Procedure)	M	
LE 88	List of Rejected Votes (Votes handed in to polling station/returning officer)	E	
LE 88X	Envelope to contain List of Rejected Votes (Votes handed in to polling station/returning officer)	M	
LE 68	Declaration as to Number of Covering Envelopes in Ballot Boxes	D	
POLLING STATIONS			
LE 6	Directions for the Guidance of Voters Please use separate order form	S	
LE 7	Voting compartment notice Please use separate order form	R	
LE 8	Poster – Corrupt and Illegal Practices	S	
LE 43	Poster – Offences at Elections	S	
LE 14	Notice – Warning to Voters as to Personation and Voting More Than Once	R	
LE 18	Declaration for the Companion of Voter with Disabilities	D	
LE 18Co	Declaration for the Companion of Voter with Disabilities – for use in combined polls	D	
LE 11	List of Persons to Whom Ballot Papers are delivered in consequence of an Alteration to the Register (by virtue of s13B(3B) or (3D) of Representation of the People Act 1983)	D	
LE 17	List of Voters with Disabilities Assisted by Companions	D	
LE 35	Questions to be Put to Voters	D	
LE 25	Tendered Votes List	D	
LE 26	List of Votes Marked by Presiding Officer	D	
LE 26A	Statement of the Number of Votes Marked by the Presiding Officer	D	
LE 28	Ballot Paper Account	D	
LE 128	Presiding Officer's Report on Occurrences at Polling Station	D	
LE 129	Envelope to contain Presiding Officer's Report on Occurrences at Polling Station	M	
LE 86	Envelope to contain Stubs of Used Ballot Papers and Stubs of Used Tendered Ballot Papers	M	
LE 142	Ballot Paper Refusal List	D	
LE 143	Voter Identification Document Evaluation Form	E	
LE 160	Return of Postal Voting Documents Form	D	

LE 160P50	Return of Postal Voting Documents Form – supplied in pad format, 50 sheets per pad	£9.95	
LE 161	Envelope to contain Accepted Postal Voting Documents handed in to polling station – C4 25mm gusset. Supplied in 25s. <i>See also Secure Wallet below and Tamper Evident Security Labels to satisfy legislative requirement to seal.</i>	£16.25	
LE 162	Envelope to contain Completed Return of Postal Voting Document Form for Accepted Postal Voting Documents handed in to polling station – C4 25mm gusset. Supplied in 25s. <i>See also Secure Wallet below and Tamper Evident Security Labels to satisfy legislative requirement to seal.</i>	£16.25	
LE 163	Envelope to contain Rejected Postal Voting Documents and Accompanying Return of Postal Voting Documents Forms handed in to polling station – C4 25mm gusset. Supplied in 25s. <i>See also Secure Wallet below and Tamper Evident Security Labels to satisfy legislative requirement to seal.</i>	£16.25	
BBSV2	Tamper evident self-adhesive security labels – serially numbered, size 50mm x 90mm+tab – <i>supplied in 100s</i>	£39.00 (per 100)	
BBSV3	Tamper evident self-adhesive security labels – serially numbered, size 50mm x 160mm+tab – <i>supplied in 100s</i>	£57.00 (per 100)	
SECWT3	Secure wallet for postal ballot papers handed in at polling station. Custom card inserts available. Black PVC – size 355 x 470mm	£9.99	
SECWT4	Clear secure wallet for postal ballot papers handed in at polling station. Custom card inserts available. Clear PVC – size 355 x 470mm	£9.99	
<i>Items in bold are included in our pack of Presiding Officer's Sundries – see separate list for details.</i>			
THE COUNT			
LE 39	Authority of Admission of Persons Attending Count	D	
LE 72	Statement as to Result of Verification of Ballot Paper Accounts	D	
LE 74	Verification of Contents of Ballot Box	D	
LE 19	Counting sheet – maximum 11 names – <i>supplied in 10s (tally sheet style)</i>	£7.10 (per 10)	
LE 19X	Counting sheet – maximum 22 names – <i>supplied in 10s (tally sheet style)</i>	£10.00 (per 10)	
LE121	Ballot paper 'grass skirt' sheets (up to 19 candidates) – supplied in 50s	£78.00	
LE121-10	Ballot paper 'grass skirt' sheets (up to 10 candidates) – supplied in 50s	£60.00	
LE 31	Declaration of Result of Poll	D	
LE 73	Statement as to Rejected Ballot Papers	D	
LE 73A	Envelope to contain Rejected Ballot Papers	M	
UNCONTESTED ELECTIONS			
LE 9	Notice of Result of Uncontested Election	D	
LE 13	Return by Returning Officer to Proper Officer of the Council as to Result of Uncontested Election	D	
FORMS, etc. REQUIRED AFTER THE POLL			
LE 34	Notice to Person Elected as Councillor	D	
LE 40	Declaration of Acceptance of Office – single form	D	
LE 40/2	Declaration of Acceptance of Office – bound book providing for 200 entries	£189.00	

POSTERS, FORMS AND ENVELOPES DISCOUNT PRICE TABLE						
Quantity	PRICE CODE					
	D	E	M	R	S	T
25	£11.25	£25.00	£11.50	£18.25	£31.50	£51.00
100	£38.25	£85.00	£39.10	£62.05	£107.10	£173.40
500	£157.50	£350.00	£161.00	£255.50	£441.00	£714.00

**All forms are sold in multiples of 25. Fewer than 25 may be ordered but will be charged as 25.
Individually priced items can be purchased in any quantity.**

VAT at the prevailing rate will be added where applicable.

PRICES: All prices shown were correct as at December 2024 but may be subject to change without notice.