



# PARLIAMENTARY ELECTION Forms List for Wales

Please note, bilingual Welsh/English versions are catalogued (BL). Welsh only items are catalogued (W). All other versions are English only.

Please enter the **TOTAL** quantity required for each item.  
(See price list on last page for minimum quantities.)

## PRESIDING OFFICER'S SUNDRIES



GESDBAGBL	Pack of Presiding Officer's Sundries (wallet with pencil case will be supplied unless box specified) – see separate sundries contents list	£19.25	
GESDRBL	Full Sundries Refill Pack (excludes wallet and pencil case) – see separate sundries contents list	£18.25	
CPBL	Conversion Packs for all combinations of elections/referendums are available. Details on request	£6.65	
SSP1	Packs of stationery sundries – see separate sundries contents list	£8.24	
SSP2	Packs of other stationery sundries – see separate sundries contents list	£4.91	
SSP3BL	Packs of notices – see separate sundries contents list	£6.67	
GESDFBL	Packs of forms – see separate sundries contents list	£3.72	
GESDPBL	Set of packets as included in sundries pack – see separate sundries contents list	£6.33	

## CANDIDATES AND ELECTION AGENTS

<b>GE-APBL</b>	<b>Election Agent's Pack (Comprises items below in shaded areas)</b>	£6.76 (each)	
GE 16	Guidance notes for Candidates	E	
GE 16W	Guidance notes for Candidates	E	
GE 4BL	Nomination Paper	D	
GE 4HBL	Home Address Form	D	
GE 4ABL	Candidate's Consent to Nomination	D	
GE 4XBL	Registration of Political Parties – Notice and Certificate	D	
GE 5BL	Notice to Candidate as to Validity/Invalidity of Nomination Paper	D	
GE 3BL	Notice of Withdrawal of Candidature	D	
GE 36BL	Notice by Candidate as to Appointment of Election Agent	D	
GE 38BL	Notice by Candidate/Election Agent of Appointment of Polling Agent(s)	D	
GE 37BL	Notice by Candidate/Election Agent of Appointment of Counting Agent(s)	D	
GE 52BL	Notice of Appointment of Agent(s) to Attend at Opening of Postal Voters Ballot Boxes	D	
<b>Expenses</b>			
GE 20BL	Declaration by Election Agent as to Election Expenses	D	
GE 20A	Return of Expenses	E	
GE 20AW	Return of Expenses	E	
GE 20Along	Return of Expenses – long campaign	E	
GE 20AWlong	Return of Expenses – long campaign	E	
GE 20C	Explanatory Notes for Completion of Return of Expenses	E	
GE 20BBL	Declaration by Candidate as to Election Expenses	D	
GE 44BL	Return of Expenses Required to be Authorised by Election Agent	D	
GE 45BL	Declaration as to Expenses Required to be Authorised by Election Agent	D	

## STAFF

GE 2BL	Appointment of Deputy Acting Returning Officer (general powers)	D	
GE 2ABL	Appointment of Deputy Acting Returning Officer (limited powers)	D	
GE 21BL	Appointment of Presiding Officer	D	
GE 23BL	Appointment of Poll Clerk	D	
GE 291	Guidance Notes Concerning Tellers and Exit Polls	E	
GE 46BL	Certificate of Employment on Day of Poll	D	
GE 271BL	Summary of Provisions of R.P. Act as to Secrecy – Persons Attending at Polling Station and/or Verification/Counting of Votes	D	
GE 211BL	Authority of Admission to Polling Station – for use by Acting Returning Officer and other staff	D	
GE 212BL	Authority of Admission to Polling Station – for use by Candidates, Election Agents, etc.	D	

E 528	Staff Payment form – in triplicate on NCR paper	E
E 529	Travelling Expenses form	D
E 527	Tax Exemption form	D
<b>POSTAL VOTING</b>		
GE 76	Instructions to Staff – Issue of Postal Ballot Papers	D
GE 76W	Instructions to Staff – Issue of Postal Ballot Papers	D
GE 77	Instructions to Staff – Receipt of Postal Ballot Papers	D
GE 77W	Instructions to Staff – Receipt of Postal Ballot Papers	D
GE 51BL	Notice by Returning Officer of Issue/Receipt of Postal Ballot Papers	D
GE 49BL	Appointment of Clerk to Assist at Issue/Receipt of Postal Ballot Papers	D
GE 69BL	Envelope to contain Appointments of Clerks at Issue and Receipt	M
GE 501BL	Summary of Provisions of R.P. Act as to Secrecy (Postal Voting)	D
GE 84BL	Envelope to contain Corresponding Numbers List for postal ballot papers	M
GE 59BL	Statement as to Postal Ballot Papers	D
GE 59XBL	Envelope to contain Statement as to Postal Ballot Papers	M
GE 53BL	Envelope for Marked Copies of Postal Voters List and Proxy Postal Voters List	M
GE 56BL	Envelope to contain Votes Rejected	M
GE 58BL	Envelope to contain Rejected Ballot Paper Envelopes	M
GE 62BL	Envelope to contain Rejected Votes (Verification Procedure)	M
GE 63BL	Envelope to contain Postal Voting Statements (Verification Procedure)	M
GE 55BL	Envelope to contain Cancelled Postal Ballot Papers	M
GE 71BL	Envelope to contain Spoilt Ballot Papers, Postal Voting Statements and Ballot Paper Envelopes	M
GE 60BL	Envelope to contain Envelopes Received After Close of Poll or Undelivered and Spoilt Postal Ballot Papers returned too late	M
GE 61BL	Envelope to contain returned Postal Ballot Papers, Statements and/or Envelopes where one or more items lost	M
GE 80BL	List of Spoilt Postal Ballot Papers	D
GE 81BL	List of Lost Postal Ballot Papers	D
GE 87BL	List of Cancelled Postal Ballot Papers	D
GE 80XBL	Envelope to contain List of Spoilt Postal Ballot Papers, List of Lost Postal Ballot Papers and List of Cancelled Postal Ballot Papers	M
GE 82BL	List of Postal Ballot Papers Rejected – No Statement Received	D
GE 82XBL	Envelope to contain List of Postal Ballot Papers Rejected – No Statement Received	M
GE 83BL	List of Postal Ballot Papers Rejected – Statement Only Received	D
GE 83XBL	Envelope to contain List of Postal Ballot Papers Rejected – Statement Only Received	M
GE 85BL	List of Rejected Votes (Verification Procedure)	D
GE 85XBL	Envelope to contain List of Rejected Votes (Verification Procedure)	M
GE 68BL	Declaration as to Number of Covering Envelopes in Ballot Boxes	D
<b>POLLING STATIONS</b>		
CBE 6BL	Directions for the Guidance of Voters <b>Please call Shaw's for options for combinations</b>	S
GE 7BL	Voting compartment notice <b>Please call Shaw's for options for combinations</b>	R
LE 8	Poster – Corrupt and Illegal Practices	S
LE 8W	Poster – Corrupt and Illegal Practices	S
LE 43	Poster – Offences at Elections	S
LE 43W	Poster – Offences at Elections	S
LE 14	Notice – Warning to Voters as to Personation and Voting More Than Once	R
LE 14W	Notice – Warning to Voters as to Personation and Voting More Than Once	R
<b>GE 18BL</b>	<b>Declaration to be Made by Companion of a Voter with Disabilities</b>	D
GE 18CoBL	Declaration to be Made by Companion of a Voter with Disabilities – for combined elections (when single form only used)	D
<b>GE 11BL</b>	<b>List of Persons to Whom Ballot Papers are delivered in consequence of an Alteration to the Register (by virtue of s13B(3B) or (3D) of Representation of the People Act 1983)</b>	D

<b>GE 17BL</b>	<b>List of Voters with Disabilities Assisted by Companions</b>	D	
<b>GE 35BL</b>	<b>Questions to be Put to Voters</b>	D	
GE 35CBL	Questions to be Put to Voters – for combined elections	D	
<b>GE 25BL</b>	<b>Tendered Votes List</b>	D	
<b>GE 26BL</b>	<b>List of Votes Marked by Presiding Officer</b>	D	
<b>GE 26ABL</b>	<b>Statement of the Number of Votes Marked by the Presiding Officer</b>	D	
GE 28BL	Ballot Paper Account	D	
GE 128BL	Presiding Officer's Report on Occurrences at Polling Station	D	
GE 129BL	Envelope to contain Presiding Officer's Report on Occurrences at Polling Station	M	
GE 86BL	Envelope to contain Stubs of Used Ballot Papers and Stubs of Used Tendered Ballot Papers	M	
<b>GE 142BL</b>	<b>Ballot Paper Refusal List</b>	D	
<b>GE 143BL</b>	<b>Voter Identification Document Evaluation Form</b>	D	
GE 160BL	Return of Postal Voting Documents Form	D	
GE 161BL	Envelope to contain Accepted Postal Voting Documents – C4 25mm gusset. Supplied in 25s. <i>See also Secure Wallet below and Tamper Evident Security Labels to satisfy legislative requirement to seal.</i>	£16.25	
GE 162BL	Envelope to contain Completed Return of Postal Voting Document Form for Accepted Postal Voting Documents – C4 25mm gusset. Supplied in 25s. <i>See also Secure Wallet below and Tamper Evident Security Labels to satisfy legislative requirement to seal.</i>	£16.25	
GE 163BL	Envelope to contain Rejected Postal Voting Documents and Accompanying Return of Postal Voting Documents Forms – C4 25mm gusset. Supplied in 25s. <i>See also Secure Wallet below and Tamper Evident Security Labels to satisfy legislative requirement to seal.</i>	£16.25	
BBSV2	Tamper evident self-adhesive security labels – serially numbered, size 50mm x 90mm+tab – <i>supplied in 100s</i>	£39.00 (per 100)	
BBSV3	Tamper evident self-adhesive security labels – serially numbered, size 45mm x 175mm+tab – <i>supplied in 100s</i>	£57.00 (per 100)	
SECWT3	Secure wallet for postal ballot papers handed in at polling station. Custom card inserts available. Black PVC – size 355 x 470mm	£7.77	
SECWT4	Clear secure wallet for postal ballot papers handed in at polling station. Custom card inserts available. Clear PVC – size 355 x 470mm	£7.77	
<i>Items in <b>bold</b> are included in our pack of Presiding Officer's Sundries – see separate list for details.</i>			

### THE COUNT

GE 33BL	Notice of Time and Place of Counting of Votes	D	
GE 37BL	Notice by Candidate/Election Agent of Appointment of Counting Agent(s)	D	
GE 39BL	Authority of Admission of Persons Attending Count	D	
GE 24SBL	Appointment of Count Supervisor	D	
GE 24BL	Appointment of Counting Assistant	D	
GE 241	Instructions to Count Supervisor	E	
GE 242	Instructions to Counting Assistant	D	
GE 72BL	Statement as to Result of Verification of Ballot Paper Accounts	D	
GE 74BL	Verification of Contents of Ballot Box	D	
LE 19	Counting sheet – maximum 11 names – <i>supplied in 10s (tally sheet style)</i>	£7.10 (per 10)	
LE 19X	Counting sheet – maximum 22 names – <i>supplied in 10s (tally sheet style)</i>	£10.00 (per 10)	
GE 31BL	Declaration of Result of Poll	D	
GE 73BL	Statement as to Rejected Ballot Papers	D	
GE 73ABL	Envelope to contain Rejected Ballot Papers	M	
LE 151	Booklet – Dealing with Doubtful Ballot Papers, Volume 1: Single Member Elections	£12.00	

Price matrix overleaf

**POSTERS, FORMS AND ENVELOPES DISCOUNT PRICE TABLE**

Quantity	PRICE CODE					
	D	E	M	R	S	T
25	£11.25	£25.00	£11.50	£18.25	£31.50	£51.00
100	£38.25	£85.00	£39.10	£62.05	£107.10	£173.40
500	£157.50	£350.00	£161.00	£255.50	£441.00	£714.00

**All forms are sold in multiples of 25. Fewer than 25 may be ordered but will be charged as 25.  
Individually priced items can be purchased in any quantity.**

VAT at the prevailing rate will be added where applicable.

**PRICES:** All prices shown were correct as at December 2023 but may be subject to change without notice.