



Please note, bilingual Welsh/English versions are catalogued (BL). Welsh only items are catalogued (W). All other versions are English only.

Please enter the **TOTAL** quantity required for each item.
(See price list on last page for minimum quantities.)

PRESIDING OFFICER'S SUNDRIES



EPSDRBL	Full Sundries Refill Pack (excludes wallet and pencil case) – see separate sundries contents list	On application	
CP	Conversion Packs for all combinations of elections/referendums are available. Details on request	On application	
SSP1	Packs of stationery sundries – see separate sundries contents list	£7.40	
SSP2	Packs of other stationery sundries – see separate sundries contents list	£4.45	
SSP3BL	Packs of notices – see separate sundries contents list	£6.00	
EPSDFBL	Packs of forms – see separate sundries contents list	£3.35	
EPSDPBL	Set of packets as included in sundries pack – see separate sundries contents list	£5.70	

CANDIDATES AND ELECTION AGENTS

EP-APBL	Election Agent's Pack (Comprises items below in shaded areas)	£6.00 (each)	
EP 16	Guidance Notes for Candidates	E	
EP 16W	Guidance Notes for Candidates	E	
EP 4BL	Nomination Paper – Individual Candidate	D	
EP 4PBL	Nomination Paper – Registered Political Party	D	
EP 4A	Candidate's Consent to Nomination	D	
EP 4AW	Candidate's Consent to Nomination	D	
EP 4XBL	Registration of Political Parties – Notice and Certificate <i>(for by-elections only)</i>	D	
EP 5BL	Notice to Candidate as to Validity/Invalidity of Nomination Paper	D	
EP 3BL	Notice of Withdrawal of Candidature	D	
EP 36BL	Notice of Appointment of Election Agent	D	
EP 36ABL	Notice of Appointment of Sub-Agent	D	
EP 38BL	Notice by Candidate/Election Agent of Appointment of Polling Agent(s)	D	
EP 37BL	Notice by Candidate/Election Agent of Appointment of Counting Agent(s)	D	
EP 52BL	Notice of Appointment of Agent(s) to Attend at Opening of Postal Voters Ballot Boxes	D	
Expenses			
EP 20BL	Declaration by Election Agent as to Election Expenses	D	
EP 20A	Return of Expenses	E	
EP 20AW	Return of Expenses	E	
EP 20C	Explanatory Notes for Completion of Return of Expenses	E	
EP 20BBL	Declaration by Candidate as to Election Expenses	D	
EP 44BL	Return of Expenses Required to be Authorised by Election Agent	D	
EP 45BL	Declaration as to Expenses Required to be Authorised by Election Agent	D	

STAFF

EP 2BL	Appointment of Deputy (Local) Returning Officer (general powers)	D	
EP 2ABL	Appointment of Deputy (Local) Returning Officer (limited powers)	D	
EP 21BL	Appointment of Presiding Officer	D	
EP 23BL	Appointment of Poll Clerk	D	
EP 29	Guidance for Presiding Officers and Poll Clerks	T	
EP 291	Guidance Notes Concerning Tellers and Exit Polls	E	
EP 46BL	Certificate of Employment on Day of Poll	D	
EP 271BL	Summary of Provisions of R.P. Act as to Secrecy – Persons Attending at Polling Station and/or Verification/Counting of Votes	D	

EP 211BL	Authority of Admission to Polling Station – for use by Deputy Local Returning Officer and other election staff	D
EP 212BL	Authority of Admission to Polling Station – for use by Candidates, Election Agents, etc.	D
E 528	Staff Payment form – in triplicate on NCR paper	E
E 529	Travelling Expenses form	D
E 527	Tax Exemption form	D

POSTAL VOTING

EP 76	Instructions to Staff – Issue of Postal Ballot Papers	D
EP 76W	Instructions to Staff – Issue of Postal Ballot Papers	D
EP 77	Instructions to Staff – Receipt of Postal Ballot Papers	D
EP 77W	Instructions to Staff – Receipt of Postal Ballot Papers	D
EP 51BL	Notice by Returning Officer of Issue/Receipt of Postal Ballot Papers	D
EP 49BL	Appointment of Clerk to Assist at Issue/Receipt of Postal Ballot Papers	D
EP 69BL	Envelope to contain Appointments of Clerks at Issue and Receipt	M
EP 501BL	Summary of Provisions of R.P. Act as to Secrecy (Postal Voting)	D
EP 84BL	Envelope to contain Corresponding Numbers List for postal ballot papers	M
EP 59BL	Statement as to Postal Ballot Papers	D
EP 59XBL	Envelope to contain Statement as to Postal Ballot Papers	M
EP 53BL	Envelope for Marked Copies of Postal Voters List and Proxy Postal Voters List	M
EP 56BL	Envelope to contain Votes Rejected	M
EP 58BL	Envelope to contain Rejected Ballot Paper Envelopes	M
EP 62BL	Envelope to contain Rejected Votes (Verification Procedure)	M
EP 63BL	Envelope to contain Postal Voting Statements (Verification Procedure)	M
EP 55BL	Envelope to contain Cancelled Postal Ballot Papers	M
EP 71BL	Envelope to contain Spoilt Ballot Papers, Postal Voting Statements and Ballot Paper Envelopes	M
EP 60BL	Envelope to contain Envelopes Received After Close of Poll or Undelivered and Spoilt Postal Ballot Papers returned too late	M
EP 61BL	Envelope to contain returned Postal Ballot Papers, Statements and/or Envelopes where one or more items lost	M
EP 80BL	List of Spoilt Postal Ballot Papers	D
EP 81BL	List of Lost Postal Ballot Papers	D
EP 87BL	List of Cancelled Postal Ballot Papers	D
EP 80XBL	Envelope to contain List of Spoilt Postal Ballot Papers, List of Lost Postal Ballot Papers and List of Cancelled Postal Ballot Papers	M
EP 82BL	List of Postal Ballot Papers Rejected – No Statement Received	D
EP 82XBL	Envelope to contain List of Postal Ballot Papers Rejected – No Statement Received	M
EP 83BL	List of Postal Ballot Papers Rejected – Statement Only Received	D
EP 83XBL	Envelope to contain List of Postal Ballot Papers Rejected – Statement Only Received	M
EP 85BL	List of Rejected Votes (Verification Procedure)	D
EP 85XBL	Envelope to contain List of Rejected Votes (Verification Procedure)	M
EP 68BL	Declaration as to Number of Covering Envelopes in Ballot Boxes	D

POLLING STATIONS

EP 6BL	Directions for the Guidance of Voters Please call Shaw's for options for combined elections	S
EP 7BL	Voting compartment notice Please call Shaw's for options for combined elections	R
EP 8	Poster – Corrupt and Illegal Practices	S
EP 8W	Poster – Corrupt and Illegal Practices	S
EP 43	Poster – Offences at Elections	S
EP 43W	Poster – Offences at Elections	S
LE 14	Notice – Warning to Voters as to Personation and Voting More Than Once	R
LE 14W	Notice – Warning to Voters as to Personation and Voting More Than Once	R
EP 18BL	Declaration for the Companion of Voter with Disabilities	D
EP 18CBL	Declaration for the Companion of Voter with Disabilities – for combined elections	D

EP 11BL	List of Persons to Whom Ballot Papers are delivered in consequence of an Alteration to the Register (by virtue of s13B(3B) or (3D) of Representation of the People Act 1983)	D	
EP 17BL	List of Voters with Disabilities Assisted by Companions	D	
EP 35BL	Questions to be Put to Voters	D	
EP 35CBL	Questions to be Put to Voters – for combined elections	D	
EP 25BL	Tendered Votes List	D	
EP 26BL	List of Votes Marked by Presiding Officer	D	
EP 26ABL	Statement of the Number of Votes Marked by the Presiding Officer	D	
EP 28BL	Ballot Paper Account	D	
EP 128BL	Presiding Officer's Report on Occurrences at Polling Station	D	
EP 129BL	Envelope to contain Presiding Officer's Report on Occurrences at Polling Station	M	
EP 86BL	Envelope to contain Stubs of Used Ballot Papers and Stubs of Used Tendered Ballot Papers	M	
EP 131BL	List of Postal Votes Delivered to Polling Station	D	
EP 130BL	Envelope to contain Postal Votes Delivered to Polling Station. <i>See also secure wallet below</i>	M	
SECWT3	Secure wallet for postal ballot papers handed in at polling station Black PVC – size 355 x 470mm	£5.30	
<i>Items in bold are included in our pack of Presiding Officer's Sundries – see separate list for details.</i>			

VERIFICATION AND THE COUNT

EP 33BL	Notice of Time and Place of Counting of Votes (<i>requires form EP271BL to accompany it</i>)	D	
EP 37BL	Notice by Candidate/Election Agent of Appointment of Counting Agent(s)	D	
EP 39BL	Authority of Admission of Persons Attending Verification/Count	D	
EP 24SBL	Appointment of Verification/Count Supervisor	D	
EP 24BL	Appointment of Verification/Counting Assistant	D	
EP 72BL	Statement as to Result of Verification of Ballot Paper Accounts	D	
EP 74BL	Verification of Contents of Ballot Box	D	
LE 19	Counting sheet – maximum 11 names – <i>supplied in 10s (tally sheet style)</i>	£5.90 (per 10)	
LE 19X	Counting sheet – maximum 22 names – <i>supplied in 10s (tally sheet style)</i>	£8.50 (per 10)	
EP 31BL	Notification of Result of Poll for European Electoral Region	D	
EP 31LBL	Notification of Local Result	D	
EP 73BL	Statement as to Rejected Ballot Papers	D	
EP 73ABL	Envelope to contain Rejected Ballot Papers	M	
LE 151	Booklet – Dealing with Doubtful Ballot Papers, Volume 1: Single Member Elections	£12.00	
LE 152	Booklet – Dealing with Doubtful Ballot Papers, Volume 2: Referendums and Multi-Member Elections	£12.00	

POSTERS, FORMS AND ENVELOPES DISCOUNT PRICE TABLE						
Quantity	PRICE CODE					
	D	E	M	R	S	T
25	£9.75	£22.00	£10.00	£15.75	£27.25	£43.75
100	£29.25	£66.00	£30.00	£47.25	£81.75	£131.25
500	£97.50	£220.00	£100.00	£157.50	£272.50	£437.50

**All forms are sold in multiples of 25. Fewer than 25 may be ordered but will be charged as 25.
Individually priced items can be purchased in any quantity.**

VAT at the prevailing rate will be added where applicable.