

Please enter the **TOTAL** quantity required for each form. (See price code section for minimum quantities.)

Part 1 – SUNDRIES

Cat. No.	Description	Price Code	Qty Req.
GLASDBAG	Pack of Presiding Officer's Sundries (wallet with pencil case will be supplied unless box specified) – see separate sundries contents list	On application	
GLASDR	Full Sundries Refill Pack (excludes wallet and pencil case) – see separate sundries contents list	On application	
SSP1	Packs of stationery sundries – see separate sundries contents list	£6.50	
SSP2	Packs of other stationery sundries – see separate sundries contents list	£3.90	
SSP3	Packs of notices – see separate sundries contents list	£4.90	
GLASDF	Packs of forms – see separate sundries contents list	£2.90	
GLASDP	Set of packets as included in sundries pack – see separate sundries contents list	£4.52	

Part 2 – POSTAL VOTING

LE 501	Summary of Provisions of R.P. Act as to Secrecy (Postal Voting)	D	
GLA 69	Envelope to contain Appointments of Clerks at Issue and Receipt	M	
GLA 84	Envelope to contain Corresponding Number Lists for postal ballot papers	M	
GLA 59	Statement of Number of Postal Ballot Papers Issued and Received/Envelopes Returned	D	
GLA 53	Envelope for Marked Copy of Postal Voters List and Proxy Postal Voters List	M	
GLA 56	Envelope to contain Votes Rejected	M	
GLA 57	Envelope to contain Postal Voting Statements	M	
GLA 58	Envelope to contain Rejected Ballot Paper Envelopes	M	
GLA 62	Envelope to contain Rejected Votes (Verification Procedure)	M	
GLA 63	Envelope to contain Postal Voting Statements (Verification Procedure)	M	
GLA 71	Envelope to contain Spoilt Ballot Papers, Postal Voting Statements and Ballot Paper Envelopes	M	
GLA 60	Envelope to contain Envelopes Received After Close of Poll or Undelivered and Spoilt Postal Ballot Papers returned too late	M	
GLA 61	Envelope to contain returned Postal Ballot Papers, Statements and/or Envelopes where one or more items lost	M	
GLA 80	List of Spoilt Postal Ballot Papers	D	
GLA 80X	Envelope to contain List of Spoilt Postal Ballot Papers and List of Lost Postal Ballot Papers	M	
GLA 81	List of Lost Postal Ballot Papers	D	
GLA 82	List of Postal Ballot Papers Rejected – No Statement Received	D	
GLA 82X	Envelope to contain List of Postal Ballot Papers Rejected – No Statement Received	M	
GLA 83	List of Postal Ballot Papers Rejected – Statement Only Received	D	
GLA 83X	Envelope to contain List of Postal Ballot Papers Rejected – Statement Only Received	M	
GLA 68	Declaration as to Number of Covering Envelopes in Ballot Boxes	D	

Part 3 – POLLING STATION STAFF

LE 291	Guidance Notes Concerning Tellers and Exit Polls	E	
GLA 46	Certificate of Employment on Day of Poll	D	
GLA 211	Authority of Admission to Polling Station – for use by Acting Returning Officer and other staff	D	
GLA 212	Authority of Admission to Polling Station – for use by Candidates, Election Agents, etc.	D	
LE 271	Summary of Provisions of R.P. Act as to Secrecy – Persons Attending at Polling Station and/or Verification/Counting of Votes	D	
E 528	Staff Payment form – in triplicate on NCR paper	E	
E 529	Travelling Expenses form	D	
E 527	Tax Exemption form	D	

Part 4 – FORMS, NOTICES etc. REQUIRED AT THE POLL

GLA 18	Declaration to be Made by Companion of Voter with Disabilities	D	
GLA 11	List of Persons to Whom Ballot Papers are delivered in consequence of an Alteration to the Register (by virtue of s13B(3B) or (3D) of Representation of the People Act 1983)	D	
GLA 17	List of Voters with Disabilities Assisted by Companions	D	
GLA 35	Questions to be Put to Voters	D	
GLA 25	Tendered Votes List	D	
GLA 26	List of Votes Marked by Presiding Officer	D	
GLA 26A	Statement of the Number of Votes Marked by the Presiding Officer	D	
GLA 86	Envelope to contain Stubs of Used Ballot Papers and Stubs of Used Tendered Ballot Papers	M	
GLA 128	Presiding Officer's Report on Occurrences at Polling Station	D	
GLA 129	Envelope to contain Presiding Officer's Report on Occurrences at Polling Station	M	
GLA 131	List of Postal Votes Delivered to Polling Station	D	
GLA 130	Envelope to contain Postal Votes Delivered to Polling Station. <i>See also secure wallet below</i>	M	
SECWT4	Secure wallet for postal ballot papers handed in at polling station – <i>supplied in 10's</i> Black PVC – size 355 x 470mm	£41.00 (per 10)	

*Items in **bold** are included in our pack of Presiding Officer's Sundries – see separate list for details.*

POSTERS, FORMS AND ENVELOPES DISCOUNT PRICE TABLE				
Quantity	PRICE CODE			
	D	E	M	R
25	£9.75	£22.00	£10.00	£15.75
100	£29.25	£66.00	£30.00	£47.25
500	£97.50	£220.00	£100.00	£157.50

All forms are sold in multiples of 25. Fewer than 25 may be ordered but will be charged as 25.

Individually priced items can be purchased in any quantity.

VAT at the prevailing rate will be added where applicable.