



Shaw's
Since 1750

ETHOL CYNULLIAD CYMRU WELSH ASSEMBLY ELECTION 2011/12 Forms List

Please enter the **TOTAL** quantity required for each form. (See price code section for minimum quantities.) Please note, bilingual Welsh/English versions are catalogued 'BL'. Welsh only items are catalogued 'W'. All other versions are English only.

Part 1 – FORMS REQUIRED BEFORE THE ELECTION PERIOD

Cat. No.	Description	Price Code	Qty Req.
AWSDBAGBL	Pack of Presiding Officer's Sundries (wallet will be supplied unless otherwise stated) – see separate sundries contents list	On application	
AWSDRBL	Full Sundries Refill Pack (excludes wallet and pencil case) – see separate sundries contents list	On application	
SSP1	Packs of stationery sundries – see separate sundries contents list	£6.25	
SSP2	Packs of other stationery sundries – see separate sundries contents list	£3.75	
SSP3BL	Packs of notices – see separate sundries contents list	£3.75	
AWSDFBBL	Packs of other notices and forms – see separate sundries contents list	£3.75	
AWSDPBL	Set of packets as included in sundries pack – see separate sundries contents list	£4.35	
AW 2BL	Appointment of Deputy Acting Returning Officer (General Powers)	D	
AW 2ABL	Appointment of Deputy Acting Returning Officer (Limited Powers)	D	
AW 16W	Guidance notes for Candidates (Welsh only) (VAT ZERO RATED)	E	
AW 16	Guidance notes for Candidates (English only) (VAT ZERO RATED)	E	
AW 4BL	Nomination Paper – Constituency	D	
AW 4PBL	Nomination Paper – Electoral Region – List Candidates	D	
AW 4RBL	Nomination Paper – Electoral Region – Individual Member Candidate	D	
AW 4ABL	Candidate's Consent to Nomination – Constituency	D	
AW 4BBL	Candidate's Consent to Nomination – Electoral Region	D	
AW 4XBL(C)	Certificate to Use Registered Party Name and Emblem (Constituency)	D	
AW 4XBL(R)	Certificate to Use Registered Party Name and Emblem (Regional)	D	
AW 10BL	Certification for Candidates of Registered Political Parties	D	
AW 36BL	Notice by Candidate as to Appointment of Election Agent	D	
AW 5BL	Notice to Candidate as to Validity/Invalidity of Nomination Paper	D	
AW 38BL	Notice by Candidate/Election Agent of Appointment of Polling Agents	D	
AW 3BL	Notice of Withdrawal of Candidature	D	
AW-APBL	Agent's Pack (See separate list for details.)	£5.15 (each)	
AW 20BL	Declaration by Election Agent as to Election Expenses	D	
AW 20AW	Return of Expenses (Welsh only)	E	
AW 20A	Return of Expenses (English only)	E	
AW 20C	Explanatory Notes for Completion of Return of Expenses (English only)	E	
AW 20BBL(C)	Declaration by Constituency or Individual Candidate as to Election Expenses	D	
AW 20BBL(R)	Declaration by Party List Candidates as to Election Expenses	D	
AW 44BL	Return of Expenses Required to be Authorised by Election Agent	D	
AW 45BL	Declaration as to Expenses Required to be Authorised by Election Agent	D	

Part 2 – POSTAL VOTING

AW 76W	Instructions to Staff – Issue of Postal Ballot Papers (Welsh only) (VAT ZERO RATED)	D	
AW 76	Instructions to Staff – Issue of Postal Ballot Papers (English only) (VAT ZERO RATED)	D	
AW 77W	Instructions to Staff – Receipt of Postal Ballot Papers (Welsh only) (VAT ZERO RATED)	D	
AW 77	Instructions to Staff – Receipt of Postal Ballot Papers (English only) (VAT ZERO RATED)	D	
AW 51BL	Notice by Returning Officer of Issue/Receipt of Postal Ballot Papers	D	
AW 52BL	Notice to Returning Officer of Appointment of Agent(s) to Attend at Opening of Postal Voters' Ballot Boxes	D	

AW 49BL	Appointment of Clerk to Assist at Issue/Receipt of Postal Ballot Papers	D	
AW 69BL	Envelope to contain Appointments of Clerks at Issue and Receipt	M	
AW 501BL	Summary of Legislative Provisions as to Secrecy (Postal Voting) (VAT ZERO RATED)	D	
AW 64BL	Ballot Paper envelope (A) ASK FOR PERSONALISED OPTIONS	POA	
AW 65BL	Covering envelope addressed to Returning Officer (B) ASK FOR PERSONALISED OPTIONS	POA	
AW 66BL	Envelope for sending ballot paper(s) etc. to voter ASK FOR PERSONALISED OPTIONS	POA	
AW 84BL	Envelope to contain Corresponding Numbers Lists for Postal Voting	M	
AW 59BL	Statement of Number of Postal Ballot Papers Issued and Received/Envelopes Returned	D	
AW 53BL	Envelope for Marked Copy of Postal Voters List and Proxy Postal Voters List	M	
AW 56BL	Envelope to contain Votes Rejected	M	
AW 57BL	Envelope to contain Postal Voting Statements	M	
AW 58BL	Envelope to contain Rejected Ballot Paper Envelopes	M	
AW 62BL	Envelope to contain Rejected Votes (Verification Procedure)	M	
AW 63BL	Envelope to contain Postal Voting Statements (Verification Procedure)	M	
AW 71BL	Envelope to contain Spoilt Ballot Papers, Postal Voting Statements and Ballot Paper Envelopes	M	
AW 60BL	Envelope to contain Envelopes Received after Close of Poll or Undelivered and Spoilt Postal Ballot Papers returned too late	M	
AW 61BL	Envelope to contain returned Postal Ballot Papers, Statements and/or Envelopes where one or more items lost	M	
AW 80BL	List of Spoilt Postal Ballot Papers	D	
AW 80XBL	Envelope to contain List of Spoilt Postal Ballot Papers and List of Lost Postal Ballot Papers	M	
AW 81BL	List of Lost Postal Ballot Papers	D	
AW 82BL	List of Ballot Papers Rejected – No Statement Received	D	
AW 82XBL	Envelope to contain List of Postal Ballot Papers Rejected – No Statement Received	M	
AW 83BL	List of Postal Ballot Papers Rejected – Statement Only Received	D	
AW 83XBL	Envelope to contain List of Postal Ballot Papers Rejected – Statement Only Received	M	
AW 68BL	Declaration as to Number of Covering Envelopes in Ballot Boxes	D	

Part 3 – POLLING STATION STAFF

AW 21BL	Appointment of Presiding Officer	D	
AW 23BL	Appointment of Poll Clerk	D	
AW 29	Guidance for Presiding Officers and Poll Clerks (English only) (VAT ZERO RATED)	T	
AW 291	Guidance Notes Concerning Tellers and Exit Polls (English only) (VAT ZERO RATED)	E	
AW 46BL	Certificate of Employment on Day of Poll	D	
AW 271BL	Summary of Legislative Provisions as to Secrecy – Persons Attending at Polling Station and/or Verification/Counting of Votes (VAT ZERO RATED)	D	
E 528	Staff Payment form – in triplicate on NCR paper (English only)	E	
E 529	Travelling Expenses form (English only)	D	
E 527	Tax Exemption form (English only)	D	
AW 211BL	Authority of Admission to Polling Station used by Acting Returning Officer and other election staff	D	
AW 212BL	Authority of Admission to Polling Station – for use by Candidates, Election Agents, etc.	D	

Part 4 – FORMS, NOTICES etc. REQUIRED AT THE POLL

AW 6W	Directions for the Guidance of Voters Please call Shaw's for options on combinations, colours and vacancies.		
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AW 7W	Voting Compartment Notice Please call Shaw's for options on combinations, colours and vacancies.		
AW 7	Voting Compartment Notice Please call Shaw's for options on combinations, colours and vacancies.		
LE 8W	Poster – Corrupt and Illegal Practices (Welsh only)	S	
LE 8	Poster – Corrupt and Illegal Practices (English only)	S	
LE 43W	Poster – Offences at Elections (Welsh only)	S	
LE 43	Poster – Offences at Elections (English only)	S	

LE 14W	Notice – Warning to Voters as to Personation and Voting More Than Once (Welsh only)	R	
LE 14	Notice – Warning to Voters as to Personation and Voting More Than Once (English only)	R	
AW 18BL	Declaration to be Made by Companion of Voter with Disabilities	D	
AW 17BL	List of Voters with Disabilities Assisted by Companions	D	
AW 11BL	List of Persons to whom Ballot Papers are Delivered in consequence of an Alteration to the Register (by virtue of s13(3B) or (3D) of the Representation of the People Act 1983)	D	
AW 35BL	Questions to be Put to Voters	D	
AW 25BL	Tendered Votes List	D	
AW 26BL	List of Votes Marked by Presiding Officer	D	
AW 26ABL	Statement of the Number of Votes Marked by the Presiding Officer	D	
AW 28BL	Ballot Paper Account	D	
AW 86	Envelope to contain Stubs of Used Ballot Papers and Stubs of Used Tendered Ballot Papers	M	
AW 128BL	Presiding Officer's Report on Occurrences at Polling Station	D	
AW 129BL	Envelope to contain Presiding Officer's Report on Occurrences at Polling Station	M	
AW 131BL	List of Postal Votes Delivered to Polling Station	D	
AW 130BL	Envelope to contain Postal Votes Delivered to Polling Station. <i>See also secure wallet below</i>	M	
SECWT4	Secure wallet for postal ballot papers handed in at polling station – <i>supplied in 10's</i> Black PVC – size 355 x 470mm		£41.00 (per 10)

Items in **bold** are included in our pack of Presiding Officer's Sundries – see separate list for details.

Part 5 – THE COUNT

AW 33BL	Notice of Time and Place of Verification/Counting of Votes	D	
AW 37BL	Notice by Candidate/Election Agent of Appointment of Counting Agent(s)	D	
AW 39BL	Authority of Admission of Persons Attending Count	D	
AW 24SBL	Appointment of Verification/Count Supervisor	D	
AW 24BL	Appointment of Verification/Counting Assistant	D	
AW 72BL	Statement as to Result of Verification of Ballot Paper Accounts	D	
AW 74BL	Verification of Contents of Ballot Box	D	
LE 19	Counting sheet – maximum 11 names – <i>supplied in 10s</i> (tally sheet style)		£5.45 (per 10)
LE 19X	Counting sheet – maximum 22 names – <i>supplied in 10s</i> (tally sheet style)		£7.60 (per 10)
AW 31	Declaration of Result of Poll (Constituency) (English only)	D	
AW 31R	Declaration of Result of Poll (Regional) (English only)	D	
AW 73BL	Statement as to Rejected Ballot Papers	D	
AW 73ABL	Envelope to contain Rejected Ballot Papers	M	
LE 151	Booklet – Dealing with Doubtful Ballot Papers: Single Member Elections		£12.00

Part 6 – ITEMS REQUIRED AFTER THE POLL

PS 200	Paper sacks for transmission of documents to Electoral Commission – supplied in 100's (size 960mm x 580mm x 140mm)		£109.00 (per 100)
PS 201	Tie-on labels for above sacks – supplied in 100's		£8.50 (per 100)
PS 202	Metal seals for above sacks – supplied in 100's		£7.30 (per 100)

POSTERS, FORMS AND ENVELOPES DISCOUNT PRICE TABLE

Quantity	PRICE CODE					
	D	E	M	R	S	T
25	£9.75	£22.00	£10.00	£15.75	£24.50	£43.75
100	£29.25	£66.00	£30.00	£47.25	£73.50	£131.25
500	£97.50	£220.00	£100.00	£157.50	£245.00	£437.50

All forms are sold in multiples of 25. Fewer than 25 may be ordered but will be charged as 25.

Individually priced items can be purchased in any quantity.

VAT at the prevailing rate will be added where applicable.